

DIRECTORS'/ORGANIZATIONAL AGENDA
ADDENDUM
MONDAY, APRIL 17, 2017

I. CITY CLERK

II. MAYOR'S CORRESPONDENCE

1. NEWS RELEASE. Section of 40th Street to close Monday April 17, 2017.
2. NEWS RELEASE. Seniors invited to participate in Aging Partners Events April 17, 2017 through April 23, 2017.
3. NEWS RELEASE. Public invited to celebrate Arbor Day April 25, 2017.
4. NEWS ADVISORY. Mayor Beutler's Public Schedule, week of April 15, 2017 through April 21, 2017.
5. NEWS ADVISORY. Urban Development Department will participate in a State ceremony to observe Community Development Week at 11:00 a.m. Monday April 17, 2017.
6. NEWS RELEASE. Workshops to focus on physical activity.

III. CORRESPONDENCE FROM CITIZENS

1. James Friedman, Property Manager, Malone Manor. Correspondence, stating concerns with Accessory Dwelling Units.
2. LES Administrative Board meeting agenda for April 21, 2017.

PUBLIC WORKS AND UTILITIES DEPARTMENT

Engineering Services, 949 West Bond Street, Suite 200, Lincoln, NE 68521, 402-441-7711



FOR IMMEDIATE RELEASE: April 13, 2017

MEDIA CONTACT: Thomas Shafer, Engineering Services, 402-441-7711

SECTION OF 40TH STREET TO CLOSE APRIL 17

Beginning Monday, April 17, 40th Street between South Street and Normal Boulevard will be closed for work on sidewalk ramps and pavement repairs. The area is tentatively scheduled to reopen Thursday, April 20. Access will be maintained to businesses at all times.

The Public Works and Utilities Department appreciates the public's patience during construction. For more information about the project, visit lincoln.ne.gov (keyword: projects) or contact one of the following:

- Erin Sokolik, Public Works and Utilities, 402-416-9460, esokolik@lincoln.ne.gov
- Steve Irons, Alfred Benesch and Company, 402-310-7549, sirons@benesch.com

OFFICE OF THE MAYOR

Aging Partners, 1005 "O" Street, Lincoln, NE 68508, 402-441-7070

FOR IMMEDIATE RELEASE: April 14, 2017

FOR MORE INFORMATION: David Norris, Aging Partners, 402-441-6156

**SENIORS INVITED TO PARTICIPATE IN
AGING PARTNERS EVENTS APRIL 17 THROUGH 23**

Aging Partners invites senior citizens and the general public to attend a variety of senior-focused activities and classes in Lincoln and Lancaster County from April 17 through April 23:

Monday, April 17

- Contemporary Yoga, Cotner Center Condominium – 9 a.m.
- Movement and Music class, Auld Recreation Center – 10:30 a.m.
- Musical performance by The Clefs, Downtown Senior Center – 10:30 a.m.
- Tai Chi (Continuing 24 Form), Cotner Center Condominium – 10:30 a.m.
- 10-point Pitch, Northeast Senior Center – 12:30 to 3 p.m.
- Dynamic Movement, Cotner Center Condominium – 2 p.m.
- Stepping On fall prevention class, Savannah Pines – 2 p.m.

Tuesday, April 18

- Stepping On fall prevention class, Madonna Pro Active – 9:30 a.m.
- Chair Tai Chi, Aging Partners Health and Fitness Center – 9:45 a.m.
- BINGO, Lake Street Senior Center – 10 a.m.
- BINGO, Belmont Senior Center – 11:30 a.m.
- BINGO, Bennet Senior Center – 1 p.m.
- Dynamic Movement class, St. Mark's United Methodist Church – 3:30 p.m.

Wednesday, April 19

- Blood pressure screenings by AseraCare Hospice nurses, Northeast Senior Center – 9 a.m.
- Senior Health Promotion UNMC Health Clinic, Vermeer Education Center – 9:30 a.m. to 1:30 p.m.
- BINGO, Northeast Senior Center – 10 a.m.
- Musical performance by Fine Wine, Lake Street Senior Center – 10 a.m.
- Blood pressure screenings by Bryan nursing students, Lake Street Senior Center – 10 a.m. to 1 p.m.
- BINGO, Downtown Senior Center – 10:30 a.m.
- BINGO, JoAnn Maxey Center – 11:30 a.m.

- 10-Point Pitch and Bridge, Northeast Senior Center – 12:30 to 3 p.m.
- Chair Yoga class, Vermeer Education Center – 3 p.m.

Thursday, April 20

- Beginners Tai Chi for Balance and Fall Prevention (Basic 8 Form), Auld Recreation Center – 9 a.m.
- Downtown Senior Health Promotion UNMC Health Clinic, Downtown Senior Center – 9:30 a.m. to 1:30 p.m.
- “Surfing the Internet” introductory class, Northeast Senior Center – 9:30 a.m.
- Movement and Music class, Auld Recreation Center – 10:30 a.m.
- April birthday party musical performance by Pete Spotted Horse and Mike McCracken, Downtown Senior Center – 10:45 a.m.
- Dynamic Movement class, St. Mark’s United Methodist Church – 3:30 p.m.

Friday, April 21

- Stepping On fall prevention class, Waverly Senior Center – 9 a.m.
- Traditional Tai Chi (24 Form), Auld Recreation Center – 9 a.m.
- Musical performance by Countrified, Northeast Senior Center – 10 a.m.
- Tai Chi (Continuing 24 Form), Auld Recreation Center – 10:15 a.m.
- Transformative Power of Music class, JoAnn Maxey Senior Center – 11 a.m.
- Chair Yoga class, East Lincoln Christian Church – 11 a.m.
- 10-point Pitch, Northeast Senior Center – 12:30 to 3 p.m.

Senior Center Meal Schedule (reservations required two working days in advance):

Belmont Senior Center (402-441-7990): Mondays, Tuesdays and Thursdays at 11:30 a.m.
Bennet Senior Center (402-416-7693): Tuesdays and Thursdays at noon
Downtown Senior Center (402-441-7154): Monday - Friday from 11:30 a.m. to 12:15 p.m.
Firth Senior Center (402-416-7693): Mondays at 11:30 a.m.
Hickman Senior Center (402-792-2006): Wednesdays at 11:30 a.m.
JoAnn Maxey Senior Center (402-441-7849): Wednesdays and Fridays at 11:30 a.m.
Lake Street Senior Center (402-441-7157): Monday - Friday at 11:30 a.m.
Northeast Senior Center (402-441-7151): Monday - Friday from 11:30 a.m. to 12:15 p.m.
Waverly Senior Center (402-416-7693): Fridays at 11:30 a.m.

Location addresses:

Aging Partners Health and Fitness Center, 233 S. 10th St.
Auld Recreation Center, 1650 Memorial Dr.
Belmont Senior Center, 1234 Judson St.
Bennet Senior Center, 970 Monroe St.
Cotner Center Condominium, 1540 N. Cotner Blvd.
Downtown Senior Center, 1005 “O” St.
East Lincoln Christian Church, 7001 Edenton Road

Firth Senior Center, 311 Nemaha St.
Hickman Senior Center, 300 E. 3rd St.
JoAnn Maxey Senior Center, 2032 "U" St.
Lake Street Senior Center, 2400 S. 11th St.
Lincoln Community Playhouse, 2500 S. 56th St.
Madonna Pro Active, 7111 Stephanie Lane
Northeast Senior Center, 6310 Platte Ave.
Savannah Pines, 3900 Pine Lake Road
St. Mark's United Methodist Church, 8550 Pioneers Blvd.
Vermeer Education Center, 4000 S. 84th St.
Waverly Senior Center, 14410 Folkestone St.

For information on classes or to register, call 402-441-7575. Roundtrip transportation is available for senior center meals and activities in Lincoln only by calling the centers directly (phone numbers listed in meal schedule). For more information on senior center events and activities, visit lincoln.ne.gov (keyword: My Center News) or call 402-441-7158.

PARKS AND RECREATION DEPARTMENT
3140 "N" Street, Suite 300, Lincoln, NE 68510, 402-441-7847

FOR IMMEDIATE RELEASE: April 14, 2017

MEDIA CONTACTS: Lynn Johnson, Parks and Recreation, 402-441-7847
Bob Weyhrich, Forestry Division, 402-441-8269

PUBLIC INVITED TO CELEBRATE ARBOR DAY APRIL 25
Lincoln again named a Tree City USA

The public is invited to the City's Arbor Day celebration at 9:30 a.m. Tuesday, April 25 at Wysong Elementary School, 7901 Blanchard Blvd. Wysong students will provide entertainment for the event and Parks and Recreation Director Lynn Johnson will read a Mayoral proclamation. Those attending will have the opportunity to help plant new trees at the school. In the event of inclement weather the celebration will move to the school gymnasium.

Arbor Day was founded in Nebraska in 1872 by J. Sterling Morton, a former U.S. Secretary of Agriculture. The official observance in 2017 is Friday, April 28. State offices will be closed that day, but City offices will be open.

For the 40th consecutive year, the National Arbor Day Foundation has named Lincoln a "Tree City USA." Lincoln also again received a Tree City Growth Award for practicing higher levels of tree management. The City Parks and Recreation Department manages more than 125,000 public trees in golf courses and parks and along streets.

For more information on the City Forestry Division, visit parks.lincoln.ne.gov or call 402-441-7035. The website includes information on requesting a no-cost permit to plant street trees.

The Tree City USA program is sponsored by the nonprofit Arbor Day Foundation in cooperation with the National Association of State Foresters and the USDA Forest Service. More information is available at arborday.org/treecityusa.

Date: April 14, 2017

Contact: Diane Gonzolas, Citizen Information Center, 402-441-7831

Mayor Beutler's Public Schedule
Week of April 15 through 21, 2017
(Schedule subject to change)

Tuesday, April 18

- KLIN radio – 8:10 a.m.

Wednesday, April 19

- Nebraska Association of Former State Legislators' Banquet – 6 p.m., Nebraska Club, 20th floor, U.S. Bank building, 233, S. 13th St.

Thursday, April 20

- News conference on recycling – 10 a.m., Mid America Recycling, 440 "J" St.
- "Wine & E" technology fundraiser for Lincoln City Libraries – 6 p.m., Lincoln Country Club, 3200 S. 24th St.

URBAN DEVELOPMENT DEPARTMENT
555 S. 10th Street, Lincoln, NE 68508, 402-441-7606

DATE: April 14, 2017

FOR MORE INFORMATION: Wynn Hjermstad, Urban Development, 402-441-8211

The City's Urban Development Department will participate in a State ceremony to observe Community Development Week at **11 a.m. Monday, April 17** in the **Governor's Hearing Room at the State Capitol**. Governor Pete Ricketts will issue a proclamation, and participating communities will recognize their local Community Development Week award winners.

Media note: A news release on Lincoln's winner will be sent Monday.

OFFICE OF THE MAYOR

Aging Partners, 1005 "O" Street, Lincoln, NE 68508, 402-441-7070

FOR IMMEDIATE RELEASE: April 17, 2017

MEDIA CONTACTS: Peggy Apthorpe, Aging Partners, 402-441-7575

Melissa Lindeman, Parks and Recreation, 402-441-4900

WORKSHOPS TO FOCUS ON PHYSICAL ACTIVITY

Parks and Recreation received instructor training grant for program

Aging Partners and the Lincoln Parks and Recreation Department invite senior citizens and the public to a series of free workshops on staying physically active. The Active Living Every Day (ALED) workshops are from 9:30 to 10:30 a.m. Tuesdays from May 2 through July 25 at the "F" Street Recreation Center, 1225 "F" Street. Registration is required by calling Aging Partners at 402-441-7575 by 5 p.m. on the Friday before the session.

"By learning the skills necessary to become and stay physically active, people are encouraged to make simple lifestyle changes that incorporate activity into everyday life," said Peggy Apthorpe, Aging Partners Health and Fitness Director. "Those who've taken part in the workshop in other parts of the country report they are exercising more, eating healthier and burning calories. Blood pressure, blood sugar levels and sleep also improved."

Participants will learn how to create an activity plan that fits their preferences and lifestyle, with tasks like housekeeping and shopping incorporated into the plan. The workshops will also address the causes of inactivity and help participants overcome those challenges. Participants can attend as many workshops as they want, and are encouraged to attend as many as possible.

Aging Partners is partnering with the Lincoln Parks and Recreation to present the workshops, which are made possible by an instructor training grant from the National Recreation and Park Association (NRPA) and the Centers for Disease Control and Prevention. Parks and Recreation is one of only 46 similar agencies to receive the ALED grant. The ALED program is based on discoveries that physical activity need not be strenuous or time consuming to benefit health, and people are more likely to become and stay physically active when taught the appropriate lifestyle skills.

More information on Aging Partners is available at aging.lincoln.ne.gov. More information on Lincoln Parks and Recreation can be found at parks.lincoln.ne.gov. More information on the NRPA is available at nrpa.org.

Angela M. Birkett

From: James Friedman <James.Friedman@rhf.org>
Sent: Friday, April 14, 2017 10:15 AM
To: Carl B. Eskridge; Cyndi Lamm; Jon Camp; Jane Raybould; Leirion Gaylor Baird; Roy A. Christensen; Trenton J. Fellers
Subject: Accessory Dwelling Units

Lincoln City Council
555 S. 10th Street, Suite 111
Lincoln, Nebraska 68508

April 14, 2017

Dear Lincoln City Council Members,

Recently, representatives from the City Planning Department made a presentation to neighborhoods on Accessory Dwelling Units ("ADUs"). The Near South Neighborhood Association much appreciates receiving that information about potential zoning changes, which expand the rules allowing ADUs as in-fill on residential lots. After serious discussion and examination of the matter, the Near South Neighborhood Association ("NSNA") board voted unanimously on April 10, 2017, to support no expansion of present ADU zoning ordinances.

The Board's position is based on the following points:

- Current zoning already accommodates present and foreseeable ADU needs (e.g. Historic Designation properties, duplexes, adjoining residences, planned developments like Fallbrook). There is no demonstrated need for this kind of expansive zoning change with its potential negative impacts. Current demand is extremely low (3-4 inquiries a year) and future demand is speculative.
- According to local realtors and other resources, ADUs appeal to a small and limited market, actually driving down the value of the property. Increased demands on parking, infrastructure, noise and other negative impacts are also major concerns.
- Planning department proposes that good design and an owner occupancy requirement satisfy any negative impacts. We disagree. A meaningful plan for enforcement is completely absent. How is owner occupancy enforced? Neighbors policing neighbors is not effective.
- NSNA worked hard with the support of the City to downzone in response to past planning missteps. According to the current Comprehensive Plan, future infill should be appropriately placed – NOT rezoned as an option for every backyard in a neighborhood.
- Most newer developments have covenants prohibiting ADUs. So, the impact falls on Lincoln's core neighborhoods that already bear the challenges of slip-in apartments, commonly considered a failure of past planning. ADUs feel like the next slip-ins.
- The tiny house movement should be distinguished. We do not object to new, well-planned tiny home neighborhoods.
- Nor do we object to good, affordable housing, but the proposed ADUs are not affordable homes. Instead, they negatively impact the affordable housing that currently exists all throughout older neighborhoods.
- Finally, we respectfully request City planners, the Planning Commission and City Council assist in reversing the planning mistakes of the past, specifically with respect to slip-ins. That is an effort we

would whole-heartedly support. If ADUs were part of a plan that resulted in the removal of slip-ins, replaced by homes and ADUs with good design, compatible with the historic nature of core neighborhoods, while significantly reducing density, NSNA would very likely support such a plan.

Based on these concerns, we respectfully request that the City not support expanding the zoning concerning ADUs. The present zoning already meets Lincoln's needs without negatively impacting neighborhoods.

Thank you,
James Friedman, President
Near South Neighborhood Association

Cc: All Lincoln neighborhood associations
Shawn Reba, South Downtown CDO
Planning Commission
Lincoln City Council Members
Mayor Beutler

James Friedman
Property Manager
Malone Manor, #163
737 N. 22nd St.
Lincoln, NE 68503
(402)476-8895 office
(402)476-8124 fax



1040 O Street, P.O. Box 80869
Lincoln, NE 68501-0869

AGENDA
LES ADMINISTRATIVE BOARD

Friday, April 21, 2017
9:30 a.m.
LES Board Room
1040 "O" Street

9:30 A.M.

- 1. Safety Briefing**
- 2. Call to Order**
- 3. Approval of Minutes of the March 17, 2017 Regular Meeting of the LES Administrative Board**
- 4. Comments from Customers**
- 5. Committee Reports**
 - A. Operations & Power Supply Committee
 - B. Finance & Audit Committee
 - *1. Accept 2016 Annual Audit
 - C. Quarterly District Energy Corporation (DEC) Update
- 6. Administrator & CEO Reports**
 - A. *Amendment No. 4 to the Lincoln Electric System Employees' 401(k) Retirement Plan – LES Resolution 2017-2
 - B. *Amendment No. 4 to the Deferred Compensation Plan of Lincoln Electric System City of Lincoln, Nebraska – LES Resolution 2017-3
 - C. 1st Quarter 2017 Power Supply Report
 - D. 1st Quarter 2017 Financial Review
 - E. Payment in Lieu of Tax (PILOT) and City Dividend for Utility Ownership (CDFUO)
 - F. 1st Quarter 2017 Performance Indicators
 - G. 1st Quarter 2017 Sustainable Energy Program (SEP) Update
 - H. State Legislative Report
 - I. 2016 Annual Report
- 7. Other Business**
 - A. Monthly Financial and Power Supply Reports
 - B. Miscellaneous Information
- 8. Adjournment**

* Denotes Action Items

Next Regular Administrative Board meeting Friday, May 19, 2017.

DIRECTORS' MEETING

MONDAY, APRIL 17, 2017

555 S. 10TH STREET

BILL LUXFORD STUDIO

I. MINUTES

1. Approval of Directors' Minutes for April 3, 2017.
2. Approval of Directors' Minutes for April 10, 2017.

II. ADJUSTMENTS TO AGENDA

III. CITY CLERK

IV. MAYOR'S CORRESPONDENCE

1. NEWS RELEASE. Two Libraries to close temporarily for carpet replacement.
2. NEWS RELEASE. Open house set for watershed master plans.
3. NEWS RELEASE. Health warning - Air pollution, individuals warned to avoid smoke.
4. NEWS RELEASE. Town Hall meeting on new central library set for April 18, 2017
5. NEWS RELEASE. Open House set for 10th Street bridge replacement.
6. NEWS RELEASE. Open House for residential pavement repair project.
7. NEWS RELEASE. Street improvement projects to begin April 17, 2017.

V. DIRECTORS CORRESPONDENCE

PLANNING DEPARTMENT

1. Memorandum dated April 11, 2017- Administrative approvals by the Planning Director from April 4, 2017 through April 10, 2017.
2. Notice of final action by Planning Commission: April 12, 2017.

PUBLIC WORKS & UTILITIES

1. Street closings for the week of April 10, 2017

VI. BOARDS/COMMITTEES/COMMISSION REPORTS

1. Mayors' Neighborhood Round Table - All Council Members
2. Public Building Commission - Camp, Reybould
3. Pre RTSD Meeting - Christensen
4. Parks & Recreation Advisory Board - Christensen
5. Multicultural Advisory Board - Eskridge
6. Board of Health - Raybould
7. Boards of Commissions Update
8. Commission on Human Rights - Agenda for the April 20, 2017 meeting and minutes from the February 23, 2017 meeting.

VII. MISCELLANEOUS

VIII. COUNCIL MEMBERS

IX. CITIZEN CORRESPONDENCE

1. Eric Bohnenkamp - UNL Student Government Request
2. Karen Hakenkamp - Handivan Bus Service
3. Joann Tumbleson - Proposed parking fees for the Scheels parking garage.

X. PRE-COUNCIL SCHEDULE

1. Briefing regarding proposed Police/Fire ordinance change.

XI. MEETINGS/INVITATIONS

See invitation list.

XII. ADJOURNMENT

LINCOLN CITY LIBRARIES

136 S. 14th Street, Lincoln, NE 68508, 402-441-8500

FOR IMMEDIATE RELEASE: April 11, 2017

MEDIA CONTACT: Julee Hector, Assistant Library Director, 402-441-8511

**TWO LIBRARIES TO CLOSE TEMPORARILY FOR
CARPET REPLACEMENT**

Two branches of Lincoln City Libraries (LCL) will be temporarily closed in April and May for carpet installation. All programs and events scheduled during the closings have been cancelled. Book drops also will be closed, and materials may be returned to other LCL locations. Schedules are as follows:

- Gere Branch, 2400 S. 56th Street, will close April 16 and is scheduled to reopen Tuesday, May 2. Holds may be picked up at South Branch Library, 2675 South Street. Summer reading volunteers may return applications to South Branch and sign up for volunteer training at that time. No donations of used books will be accepted during this closure.
- Anderson Branch, 3635 Touzalin Avenue, will close May 1 and is scheduled to reopen Monday, May 8. Holds may be picked up at Bethany Branch, 1810 N. Cotner. Summer reading volunteers may return applications to Bethany Branch.

If the carpeting projects are delayed or completed ahead of schedule, libraries will resume operations accordingly. For updates, visit lincolnlibraries.org.

PUBLIC WORKS AND UTILITIES DEPARTMENT
555 S. 10th Street, Lincoln, NE 68508, 402-441-7548

FOR IMMEDIATE RELEASE: April 11, 2017

MEDIA CONTACT: Tim Zach, Public Works and Utilities, 402-441-7018

OPEN HOUSE SET FOR WATERSHED MASTER PLANS

The public is invited to an open house Thursday, April 20 on three comprehensive watershed management plans. The event is from 5 to 7 p.m. at the Educare Center in Belmont Elementary School, 3425 North 14th Street. Parking is available in the main lot, north of the Educare Center. City staff and consulting engineers will be available to discuss the goals and objectives of the project. The public will also have the opportunity to view current maps and provide feedback. No formal presentations are planned.

The Salt Creek North Tributaries and Creeks Watershed Master Plans will include Oak Creek, Lynn Creek and North Salt Creek. The plans will identify projects needed for stream stability, calculate minimum stream corridors, and review hydrologic conditions in areas near potential development. The project is a joint effort between the City Public Works and Utilities Department and the Lower Platte South Natural Resources District.

This is the first of three public information meetings designed to inform citizens and gather information about the master plans. For more information, visit lincoln.ne.gov (keyword: northtribs) or contact Tim Zach, Public Works and Utilities, at 402-441-7018 or tzach@lincoln.ne.gov

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

3140 "N" Street, Lincoln, NE 68510, 402-441-8000

FOR IMMEDIATE RELEASE: April 12, 2017

FOR MORE INFORMATION: Scott Holmes 402-580-6553

Health Warning – Air Pollution
Sensitive Individuals Warned to Avoid Smoke

The Lincoln-Lancaster County Health Department (LLCHD) issued a Health Warning this morning for people with certain health conditions because of smoke in the air from agricultural burning. Yesterday south winds blew smoke from burning in Kansas and impacted Lincoln. This morning, that same smoke is now being pushed back into Lincoln by north winds. Officials hope that levels will decrease as the morning progresses. Levels of smoke in the air at six this morning were still unhealthy for people with asthma, lung disease, other respiratory conditions or heart disease as well as older adults and children. LLCHD advises that these people to avoid the smoke by staying indoors and avoid strenuous physical activity.

"The main impact should be early this morning and air quality should improve through the day," Holmes said.

"Smoke is made up of tiny particles and gases. When these are breathed into the lungs, they can cause asthma attacks, worsen chronic bronchitis and emphysema, and cause angina in some people with heart disease." People are advised to keep windows and doors closed and use the "re-circulate" setting when using a vehicle air conditioner. Those who experience difficulty breathing, coughing, tightness in the chest or angina should contact a medical provider.

The LLCHD monitors air quality 24 hours a day, and the Air Quality Index (AQI) at lincoln.ne.gov (keyword: air, click on air quality link) is updated hourly. The AQI is now in the orange category, meaning the air quality is unhealthy for people with certain health conditions, such as heart disease, asthma or lung disease, and for young children and older adults.

LINCOLN CITY LIBRARIES
136 S. 14th Street, Lincoln, NE 68508, 402-441-8500

FOR IMMEDIATE RELEASE: April 12, 2017
MEDIA CONTACT: Pat Leach, Library Director, 402-441-8510

TOWN HALL MEETING ON NEW CENTRAL LIBRARY
SET FOR APRIL 18

Lincoln City Libraries invites the public to a Town Hall meeting on the proposed new central library at 6:30 p.m., Tuesday, April 18 at Bennett Martin Public Library, 136 S. 14th Street.

Consultants from Godfrey's Associates and HDR Inc. will present a draft of the Central Library Building Program Statement that is based on community input gathered through meetings, focus groups and an online survey. The presentation will include a list of the amenities desired by the community with illustrations and renderings.

For information about the central library project, visit lincolnlibraries.org.

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ACCOMMODATION NOTICE

The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Director of Equity and Diversity, Lincoln Commission on Human Rights, at 402-441-7624, 555 S 10th St, Ste. 304, Lincoln, NE, 68508 as soon as possible before the scheduled meeting date in order to make your request.

PUBLIC WORKS AND UTILITIES DEPARTMENT
Engineering Services Division, 949 West Bond Street, Lincoln, NE 68521, 402-441-7711



FOR IMMEDIATE RELEASE: April 12, 2017

MEDIA CONTACT: Thomas Shafer, Engineering Services, 402- 441-7711

OPEN HOUSE SET FOR 10TH STREET BRIDGE REPLACEMENT

The public is invited to an open house Wednesday, April 26 on replacement of the 10th Street bridge over Salt Creek. The meeting is from 4:30 to 6 p.m. at the Indian Center, 1100 Military Road. Parking is available on the south side of the building. No formal presentations are planned. Those attending will be able to discuss the construction schedule and project phasing with representatives from Hawkins Construction, Speece Lewis Engineers and City staff.

Work on the project is scheduled to begin May 8 with the closure of 10th Street between Military Road and Sun Valley Blvd. In addition to the bridge replacement, the project includes reconstruction of the Haymarket Park Trail under 10th Street and reconstruction of the intersection at 10th Street and Military Road. The project is expected to be completed in mid-summer 2018.

During the 10th Street closure, access to area residences and businesses will be maintained, but traffic will be detoured to Cornhusker Highway, Antelope Valley Parkway and Military Road. The Haymarket Park Trail will be detoured to 9th Street, Court Street, 10th Street and Military Road.

The Public Works and Utilities Department appreciates the public's patience during this project. For more information on the project, visit lincoln.ne.gov (keyword: 10th) or contact Kris Humphrey, Public Works and Utilities, at 402-326-1176 or khumphrey@lincoln.ne.gov.

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PUBLIC WORKS AND UTILITIES DEPARTMENT

Engineering Services, 949 West Bond Street, Suite 200, Lincoln, NE 68521, 402-441-7711



FOR IMMEDIATE RELEASE: April 13, 2017

MEDIA CONTACT: Thomas Shafer, Engineering Services, 402-525-5644

OPEN HOUSE SET FOR RESIDENTIAL PAVEMENT REPAIR PROJECT

The public is invited to an open house Tuesday, April 18 on a pavement repair project in the Stone Bridge Creek neighborhood east of N. 14th Street and north of Humphrey Avenue. The meeting is from 6 to 7 p.m. at Kooser Elementary, 7301 N. 13th Street. The main entrance is on the east side of the building. No formal presentation is planned. Representatives from MTZ Construction and the City will be available to discuss the construction schedule and project phasing.

The project is scheduled to start April 24, weather permitting. It includes repairing or replacing deteriorated concrete panels and curbs and reconstructing sidewalk ramps to meet ADA standards.

More information about the project is available at lincoln.ne.gov (keyword: projects). Public Works and Utilities contacts are:

- Erin Sokolik, 402-416-9460, esokolik@lincoln.ne.gov
- Mark Miller, 402-416-5348, mmiller@lincoln.ne.gov

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PUBLIC WORKS AND UTILITIES DEPARTMENT

Engineering Services, 949 West Bond Street, Suite 200, Lincoln, NE 68521, 402-441-7711



FOR IMMEDIATE RELEASE: April 13, 2017

MEDIA CONTACT: Thomas Shafer, Engineering Services, 402-441-7711

STREET IMPROVEMENT PROJECTS TO BEGIN APRIL 17

Work to be completed under lane closures

Beginning Monday, April 17, traffic on sections of Superior and 27th streets will be reduced to one lane in each direction for repair work. The two projects are expected to be completed by mid-November. Project details include:

- Superior from 27th to 33rd streets will be reduced to single eastbound and westbound lanes. Additional lane closures will restrict left and right turns into the businesses on the north side at the Industrial and Superior intersection. Access will be maintained at the other driveways in this area. Work will continue to move east on Superior Street to Cornhusker Highway.
- Traffic on 27th Street from Holdrege to Center streets will be reduced to single northbound and southbound lanes. Work will continue to move north on 27th Street to Fletcher Avenue.

Work on both projects will continue to be completed under lane closures with a minimum of one lane of traffic open in each direction. Turn lanes may be temporarily closed throughout the project. Access will be maintained to businesses, but may be limited at times. Pedestrians and bicyclists may be directed to alternate crossings while repairs are made in the crosswalks.

The project includes repairing or replacing concrete panels and curbs; sealing joints and cracks; replacing asphalt areas with concrete; replacing damaged storm drainage inlet tops; utility adjustments; and restoration of traffic signal elements impacted by the work.

The Public Works and Utilities Department appreciates the public's patience during these projects. More information is available at lincoln.ne.gov (keyword: superior) and lincoln.ne.gov (keyword: 27th). Public Works and Utilities contacts for the projects are:

- Superior Street - Erin Sokolik, 402-416-9460, esokolik@lincoln.ne.gov
- 27th Street - Zach Becker, 402-613-3763, zbecker@lincoln.ne.gov



Memorandum

Date: ♦ April 11, 2017
To: ♦ City Clerk
From: ♦ Amy Huffman, Planning Dept.
Re: ♦ Administrative Approvals
cc: ♦ Mayor Chris Beutler
Planning Commission
Geri Rorabaugh, Planning Dept.

This is a list of the administrative approvals by the Planning Director from April 4, 2017 through April 10, 2017:

Administrative Amendment No. 16068 to Special Permit No. 04017, T-Mobile Collocation, approved by the Planning Director on April 5, 2017, to revise the site plan to show a third collocation antennae on the existing wireless facility along with a third ground equipment shelter, generally located at 4221 J Street.

F:\DevReview\AA\AA weekly approvals City.wpd

City/County Planning Department
555 S. 10th Street, Ste. 213 • Lincoln NE 68508
(402) 441-7491



PLANNING COMMISSION FINAL ACTION NOTIFICATION

TO: Mayor Chris Beutler
Lincoln City Council

FROM: Geri Rorabaugh, Planning

DATE: April 12, 2017

RE: Notice of final action by Planning Commission: April 12, 2017

Please be advised that on April 12, 2017, the Lincoln City-Lancaster County Planning Commission adopted the following resolutions:

Resolution No. PC-01546, approving COMPREHENSIVE PLAN CONFORMANCE NO. 17005, as to conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan, the request for a conservation easement by the Lower Platte South Natural Resources District, of approximately 36 acres, more or less, for the preservation of flood storage and natural resources, legally described as Lot 54 SE, located in the SE 1/4 of Section 23-9-6, Lincoln, Lancaster County, Nebraska, generally located west of South 14th Street and Yankee Hill Road;

Resolution No. PC-01547, approving SPECIAL PERMIT NO. 494F, to expand the Harbour West Meadows CUP (Community Unit Plan) to allow a new waiver of Section 27.63.120(e) for construction of carports in the required setback from roadways, on property legally described as Lots 83 and 84 I.T., located in the NE 1/4 of Section 34-10-6, Lincoln, Lancaster County, Nebraska, generally located at 1440 West Plum Street; and

Resolution No. PC-01548, approving USE PERMIT NO. 15002A, to add 120 dwelling units on 12.23 acres, more or less, on property legally described as Outlot I, Highlands Coalition, located in the SW 1/4 of Section 3-10-6 and SE 1/4 of Section 4-10-6, Lincoln, Lancaster County, Nebraska, generally located at NW 12th Street southwest of Isaac Drive.

The Planning Commission action on these applications is final, unless appealed to the City Council by filing a notice of appeal with the City Clerk within 14 days of the action by the Planning Commission.

The Planning Commission Resolution may be accessed on the internet at www.lincoln.ne.gov (Keyword = PATS). Use the "Search Selection" screen and search by application number (i.e. CPC17005, SP494F, UP15002A). The Resolution and Planning Department staff report are in the "Related Documents" under the application number.

****ACTION BY PLANNING COMMISSION****

NOTICE: The Lincoln/Lancaster County Planning Commission will hold a public hearing on Wednesday, April 12, 2017, at 1:00 p.m. in Hearing Room 112 on the first floor of the County-City Building, 555 S. 10th St., Lincoln, Nebraska. For more information, call the Planning Department, (402) 441-7491.

The Lincoln/Lancaster County Planning Commission will meet on Wednesday, April 12, 2017, from 11:30 a.m. to 12:50 p.m. in Studio Room 113, Bill Luxford Studio, on the first floor of the County-City Building, 555 S. 10th St., Lincoln, Nebraska, to discuss the Planning for Pedestrians and County Zoning Amendments.

****PLEASE NOTE:** The Planning Commission action is final action on any item with a notation of "FINAL ACTION". Any aggrieved person may appeal Final Action of the Planning Commission to the City Council or County Board by filing a Notice of Appeal with the City Clerk or County Clerk within 14 days following the action of the Planning Commission.

The Planning Commission action on all other items is a recommendation to the City Council or County Board.

AGENDA WEDNESDAY, APRIL 12, 2017

[Commissioner Weber absent]

Approval of minutes of the regular meeting held March 29, 2017. ****APPROVED: 8-0;**
(Weber absent)**

1. **CONSENT AGENDA**
(Public Hearing and Administrative Action):

COMPREHENSIVE PLAN CONFORMANCE:

- Page 01
- 1.1 Comprehensive Plan Conformance No. 17005, to review as to conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan, the request for a conservation easement by the Lower Platte South Natural Resources District, of approximately 36 acres, more or less, for the preservation of flood storage and natural resources, generally located west of South 14th Street and Yankee Hill Road. ****FINAL ACTION****
Staff recommendation: Conformance with the Comprehensive Plan
Staff Planner: Brandon Garrett, 402-441-6373, bgarrett@lincoln.ne.gov
Planning Commission recommendation: Conforms to the Comprehensive Plan: 8-0 (Weber absent), PC-01546. The City Law Department will introduce the associated Conservation Easement Agreement on a future City Council agenda.

TEXT AMENDMENT:

- Page 15
- 1.2 Text Amendment No. 17003, to amend the Lincoln Municipal Code 27.67.030 and Design Standards Chapter 3.75, to revise front yard parking requirements in the R-5, R-6, and R-7 zoning districts and to align Neighborhood Design Standards with zoning code, and repealing Sections 27.67.030 of the Lincoln Municipal code as hitherto existing.
Staff recommendation: Approval
Staff Planner: Ed Zimmer, 402-441-6360, ezimmer@lincoln.ne.gov
Planning Commission recommendation: APPROVAL; 8-0 (Weber absent). Public hearing before the City Council is tentatively scheduled for Monday, May 1, 2017, 3:00 p.m.

SPECIAL PERMIT:

- Page 23
- 1.3 Special Permit No. 494F, to expand the Harbour West Meadows CUP (Community Unit Plan) to allow a new waiver of Section 27.63.120(e) for construction of carports in the required setback from roadways, on property generally located at 1440 West Plum Street. ****FINAL ACTION****
Staff recommendation: Conditional Approval
Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov
Planning Commission 'final action': CONDITIONAL APPROVAL, as set for in the staff report dated April 4, 2017: 8-0 (Weber absent). Resolution No. PC-01547.

STREET AND ALLEY VACATION:

- Page 37
- 1.4 Street and Alley Vacation No. 17003, to vacate a portion of the South 16th Street right-of-way stub directly north of Pine Lake Road, generally located at South 16th Street and Pine Lake Road.
Staff recommendation: Conformance with the Comprehensive Plan
Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov
Planning Commission recommendation: Conforms to the Comprehensive Plan: 8-0, (Weber absent). Public hearing before the City Council will be scheduled when the provisions of Chapter 14.20 of the Lincoln Municipal Code have been satisfied.

2. **REQUESTS FOR DEFERRAL: NONE.**

3. **ITEMS REMOVED FROM CONSENT AGENDA: NONE.**

4. **PUBLIC HEARING AND ADMINISTRATIVE ACTION:**

COMPREHENSIVE PLAN CONFORMANCE:

- Page 47
- 4.1 Comprehensive Plan Conformance No. 17006, to review as to conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan, a proposed amendment to the Lincoln Center Redevelopment Plan for the proposed new City Centre Redevelopment Project, on property generally bounded by 9th and 10th Streets, P and Q Streets, and adjacent rights-of-way.
Staff recommendation: Conformance with the Comprehensive Plan
Staff Planner: George Wesselhoft, 402-441-6366, gwesselhoft@lincoln.ne.gov
Planning Commission recommendation: Conforms to the Comprehensive Plan: 8-0, (Weber absent). Public hearing before the City Council is tentatively scheduled for Monday, May 8, 2017, 3:00 p.m.

TEXT AMENDMENTS:

- Page 55
- 4.2a Text Amendment No. 16015, to amend Chapter 27.59 of the Lincoln Municipal Code relating to Airport Zoning Regulations to modify requirements for height permits, by adding a new section numbered 27.59.065 to provide exceptions to required height permits, and repealing Sections 27.59.010 and 27.59.060 of the Lincoln Municipal code as hitherto existing.
Staff recommendation: Approval
Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov
Planning Commission recommendation: APPROVAL as amended as agreed upon by the applicant; 8-0 (Weber absent). Public hearing before the City Council is pending at this time.
- Page 73
- 4.2b County Text Amendment No. 16016, to amend Article 18 of the Lancaster County Zoning Regulations relating to Special Height and Use Near Airports to modify requirements for height permits, by repealing and adding various sections within Article 18 of the Lancaster County Zoning Regulations as hitherto existing.
Staff recommendation: Approval
Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov
Planning Commission recommendation: APPROVAL; 8-0 (Weber absent). Public hearing before the County County is pending at this time.

Page 85 4.2c Text Amendment No. 17004, to amend Chapter 27.59 of the Lincoln Municipal Code relating to Airport Zoning Regulations to modify requirements for height permits, by adding a new section numbered 27.59.065 to provide exceptions to required height permits, adding a new section numbered 27.59.067 regarding notice to FAA of certain construction, and repealing Sections 27.59.010 and 27.59.060 of the Lincoln Municipal code as hitherto existing.

Staff recommendation: Denial

Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov

Planning Commission recommendation: APPROVAL as amended as agreed upon by the applicant; 8-0 (Weber absent). Public hearing before the City Council is pending at this time.

USE PERMIT:

Page 105 4.3 Use Permit No. 15002A, to add 120 dwelling units on 12.23 acres, more or less, on property generally located at NW 12th Street southwest of Isaac Drive. ****FINAL ACTION****

Staff recommendation: Conditional Approval

Staff Planner: Andrew Thierolf, 402-441-6371, athierolf@lincoln.ne.gov

Planning Commission 'final action': CONDITIONAL APPROVAL, as set forth in the revised staff report dated April 4, 2017: 8-0 (Weber absent). Resolution No. PC-01548.

**AT THIS TIME, ANYONE WISHING TO SPEAK ON AN ITEM
NOT ON THE AGENDA, MAY DO SO**

Adjournment 3:25 p.m.

**STREET CLOSINGS
FOR THE WEEK OF APRIL 10, 2017**

MAJOR STREETS	REASON	CLOSE	OPEN	CONTACT INFORMATION
10 th @ H Northbound Lane Closure	Utility Line Repair	3/20	4/12	LES – Scott 402-440-0869 City Greg 402-416-5150
11 th ; L – M Southbound Lane Closure-Daytime Only	Roof Repairs	4/10	4/17	Weathercraft Chris 402-432-0847 City Greg 402-416-5150
Antelope Valley Parkway & Military Variable Lane Closures 9:00 a.m. – 3:00 p.m. WEEKDAY ONLY	Traffic Signal Work	4/10	4/21	City - Benjamin 402-326-0518
14 th ; Hwy 2 – Old Cheney Northbound Lane Closure	Pavement Removal	3/27	11/17	NDOR - Ryan 402-416-0594 City Shane 402-525-7852
16 th ; A – G	Paving Project	3/1	8/4	K2 Construction Casey 402-467-2355 City Gaylon 402-416-7486
17 th ; A – G Temporary Two-way Traffic	Paving Project	3/1	8/4	K2 Construction Casey 402-467-2355 City Gaylon 402-416-7486
21 st ; K – L Southbound Lane Closure	Window Installation	4/5	4/17	NGC Justin 402-610-1307 City Greg 402-416-5150
26 th ; C – D	Power Line Relocation	4/4	4/12	LES/GE Steve 402-430-3197 City Greg 402-416-5150
27 th ; Center - Fair (300-400' North of Fair) Southbound Outside Curb Lane Closure	Utility Work	4/12	4/14	Heimes Chuck 402-298-1126 City LeRoy 402-560-7290
27 th ; Arbor – Wildcat Northbound Lane Closure	Pavement Removal	3/27	11/17	NDOR - Bob 402-471-0850 City Shane 402-525-7852
27 th ; Folkways – Superior Northbound Lane Closure 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	Bauer Underground Rob 402-992-0280 City LeRoy 402-560-7290
27 th ; Hwy 2 – Woods Southbound Lane Closure	Utility Work	3/8	5/8	K2 - Charlie 402-416-6748 City Mark 402-416-5348
27 th ; Jacquelyn – Old Cheney Southbound West Curb Lane Closure	Utility Installation	4/10	4/14	Neilson Construction Cameron 402-677-8417 City Harry 402-429-4872
48 th & Normal Southbound Outside Lane Closure	Paving Rehab Project	4/11	4/14	MTZ – Ozzy 402-304-4719 Benesch Steve 402-310-7459
NW 48 th ; Adams – Vine Various North & Southbound Lane Closures	Pavement Repair	3/15	4/14	K2 - Casey 402-560-8558 City Mark 402-416-5348

MAJOR STREETS	REASON	CLOSE	OPEN	CONTACT INFORMATION
70 th & Hwy 2 Variable Lane Closures 9:00 a.m. – 3:00 p.m. WEEKDAY ONLY	Traffic Signal Work	4/10	4/21	City - Benjamin 402-326-0518
70 th & Pioneers Variable Lane Closures 9:00 a.m. – 3:00 p.m. WEEKDAY ONLY	Traffic Signal Work	4/10	4/21	City - Benjamin 402-326-0518
70 th & Van Dorn Northbound Lane Closure-Daytime Only	Utility Work	4/13	4/20	TH Cable/Windstream Jason – 402-416-1923 City Greg 402-416-5150
70 th ; Travis – Yankee Woods	Pavement Project	2/20	8/2017	Constructors Steve 402-434-1727 City Jess 402-416-5341
84 th & Barkley Northbound Outside Lane, Southbound Left Turn Lane, Southbound Inside Lane 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/11	Veltor Danny 313-969-8842 City Greg 402-416-5147
84 th & Fremont Variable Lane Closures 9:00 a.m. – 3:00 p.m. WEEKDAY ONLY	Traffic Signal Work	4/3	4/14	City - Benjamin 402-326-0518
84 th & Havelock Variable Lane Closures 9:00 a.m. – 3:00 p.m.	Traffic Signal Work	4/10	4/14	City - Benjamin 402-326-0518
84 th & Leighton Variable Lane Closures 9:00 a.m. – 3:00 p.m.	Traffic Signal Work	4/10	4/14	City - Benjamin 402-326-0518
84 th & Prescott (200' North of 84 th) Southbound Outside Lane Closure for 100' 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	Bauer Underground Rob 402-992-0280 City Greg 402-416-5147
84 th ; Amberhill – Yankee Woods Northbound Lane Shift to Center Common Turn; 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	Bauer Underground Rob 402-992-0280 City Harry 402-429-4872
84 th ; Barkley – Pine Lake Northbound Outside Rolling Lane Closure 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	TJ Cable Mitch 402-651-2810 City Greg 402-416-5147
84 th ; Blue Sky Dr – O St. Southbound West Curb Lane	Utility Repair	4/5	4/10	Black Hills Randy 402-858-3571 City Harry 402-429-4872
Antelope Valley; K – O Northbound Outside Lane Closure 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	Heimes Chuck 402-298-1126 City LeRoy 402-560-7290
Coddington; Hill – Van Dorn Southbound Lane Closure	Utility Work	4/4	4/10	Black Hills Energy Randy 402-440-6507 City LeRoy 402-560-7290

N; 9 th – 11 th Westbound Northside Curb Lane 9:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	Bauer Underground Rob 402-992-0280 City LeRoy 402-560-7290
Normal & South No Left Turns All Directions & Lane Closures	Paving Rehab Project	3/31	4/16	MTZ – Ozzy 402-304-4719 Benesch Steve 402-310-7459
Normal; 58 th – South East & Westbound Lane Closures	Paving Rehab Project	4/3	4/30	MTZ – Ozzy 402-304-4719 Benesch Steve 402-310-7459
Old Cheney & Cross Creek Westbound Left Turn Lane & Westbound Inside Thru Lane; 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/11	EZ Connect Emmanuel 734-961-5209 City Greg 402-416-5147
Old Cheney; 27 th – The Knolls Eastbound South Curb Lane Closure	Utility Installation	4/10	4/14	Neilson Construction Cameron 402-677-8417 City Harry 402-429-4872
Pioneers & Lucille Eastbound Right Turn & Inside Thru Lane 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/11	Julian Marissa 402-219-4130 City Greg 402-416-5147
Stacy & Pioneers Variable Lane Closures 9:00 a.m. – 3:00 p.m. WEEKDAY ONLY	Traffic Signal Work	4/10	4/21	City - Benjamin 402-326-0518
Superior; 24 th – 27 th Eastbound Outside Lane Closure 8:00 a.m. – 3:00 p.m.	Utility Work	4/10	4/14	Bauer Underground Rob 402-992-0280 City LeRoy 402-560-7290
Superior; 33 rd – Industrial Eastbound Lane Closure-Daytime Only	Utility Pole Replacement	4/6	4/14	LES Dave 402-432-5638 City Shane 402-525-7852
Warlick; Hwy 77 – Old Cheney Northbound Lane Closure	Pavement Removal	3/27	11/17	NDOR - Ryan 402-416-0594 City Shane 402-525-7852
Yankee Hill; 68 th – 91 st	Pavement Project	2/20	8/2017	Constructors Steve 402-434-1727 City Jess 402-416-5341

**STREET CLOSINGS
FOR THE WEEK OF APRIL 10, 2017**

MINOR STREETS	REASON	CLOSE	OPEN	CONTACT INFORMATION
5 th ; V – X Full Closure-Daytime Only	Sign Replacement	4/10	4/13	Nebraska Sign Bill 402-416-5995 City Greg 402-416-5150
35 th ; A – Everett	Paving Project	4/6	4/14	MTZ Jeff 402-560-8287 City Gaylon 402-416-7486
College Park Dr; 84 th – Russwood (Open to Local Traffic Only)	Utility Repair	4/5	4/10	Black Hills Randy 402-858-3571 City Harry 402-429-4872
D; 12 th – 20 th	Paving Project	2/27	8/4	K2 Construction Casey 402-467-2355 City Gaylon 402-416-7486
Russell; 56 th – 57 th	Pavement Repair	4/10	4/17	City Maintenance Terry 402-326-0686 After Hours 402-440-0337
Stadium; Salt Creek – T	UNL Football Game	4/15	4/15	City Shane 402-525-7852

**PEDESTRIAN CLOSINGS
FOR THE WEEK OF APRIL 10, 2017**

SIDEWALKS/TRAILS	REASON	CLOSE	OPEN	CONTACT INFORMATION
3.16 th & A St. (North Crosswalk)	Paving Project	3/1	8/4	K2 Construction Casey 402-467-2355 City Gaylon 402-416-7486
3.16 th St. (B St. to E St.) (North & South Crosswalks)	Paving Project	3/1	8/4	K2 Construction Casey 402-467-2355 City Gaylon 402-416-7486
3.16 th & F St. (South Crosswalk)	Paving Project	3/1	8/4	K2 Construction Casey 402-467-2355 City Gaylon 402-416-7486
3.35 th & A (South Crosswalk Closed)	Paving Project	4/6	4/14	MTZ Jeff 402-560-8287 City Gaylon 402-416-7486
3.35 th & Everett St. (North Crosswalk Closed)	Paving Project	4/6	4/14	MTZ Jeff 402-560-8287 City Gaylon 402-416-7486

3 35 th & Washington St. All Crosswalks Closed)	Paving Project	4/6	4/14	MTZ Jeff 402-560-8287 City Gaylon 402-416-7486
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LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health
March 14, 2017

I. ROLL CALL

The meeting of the Board of Health was called to order at 5:00 PM by James Michael Bowers at the Lincoln-Lancaster County Health Department. Members Present: Alan Doster, Katie Garcia, Jackie Miller, Michelle Petersen, Tom Randa, Molly Burton (ex-officio), David Derbin (ex-officio), Tim Sieh (ex-officio) and James Michael Bowers. Mr. Avery arrived at 5:07 PM.

Members Absent: Jane Raybould and Craig Strong.

Staff Present: Judy Halstead, Charlotte Burke, Scott Holmes, Kathy Cook, Justin Daniel, Steve Beal, Andrea Haberman, Gwendy Meginnis, Tim Timmons and Elaine Walsh.

Others Present: Shannon Roussey – MPH Student – Benedictine University, Lisle, IL.

II. APPROVAL OF AGENDA

Mr. Bowers asked if there were any corrections to the Agenda.

Motion: Moved by Dr. Petersen that the Agenda be approved as printed. Second by Dr. Miller. Motion carried by a 6-0 roll call vote.

APPROVAL OF MINUTES

Mr. Bowers asked if there were any additions or corrections to the Minutes.

Motion: Moved by Dr. Miller that the February 14, 2017 Minutes be approved as printed. Second by Dr. Doster. Motion carried by a 6-0 roll call vote.

II. PUBLIC SESSION

IV. DEPARTMENT REPORTS

A. Health Director Update

Ms. Halstead provided an update on the Public Health Accreditation Board and the Department's request for accreditation. Department staff have been busy preparing for the site visitors who will be at the Department April 20-21, 2017. A mock site visit has been scheduled for March 16, 2017 for staff. She asked Board of Health members to be available April 20th at 1:00 PM to meet with site reviewers. A review for that visit will be held at the April 11, 2017 Board of Health meeting.

Ms. Halstead stated the Health Director's position has been posted both locally and nationally. Applications will be accepted through March 31, 2017. Ms. Halstead's last day at the Department will be Wednesday, May 3, 2017.

Ms. Halstead provided an update on the hazardous waste facility that is being constructed at the 48th Street Landfill. Construction is expected to be completed in May, 2017. A tour for the Board of Health will be arranged in the near future.

Ms. Halstead provided an update on the IM Healthy Soynut Butter recall in the community. An advisory was sent to schools, child care centers and parents advising them of the recall. Two centers had served the soynut butter to their children. A physician's advisory was also issued. Staff did a wonderful job working with the schools, centers and parents.

Mr. Timmons provided an update on flu activity in the community. He stated Influenza A cases are decreasing but Influenza B cases are increasing. The Centers for Disease Control is advising individuals that it is still not too late to receive a flu shot.

Mr. Randa asked whether the Health Department is still screening refugees. Ms. Haberman replied yes and stated the Department expects about 200 additional patients to serve before September 30, 2017.

V. CURRENT BUSINESS (Action Items)

A. Election of Officers

Mr. Bowers stated nominations for officers for the Board of Health for 2017-2018 are: President – Craig Strong and Vice-President – James Michael Bowers. Mr. Bowers asked if there were any other nominations from the floor. Ms. Halstead read an email from Col. Strong indicating his desire to continue to serve as President, if elected. Mr. Bowers also indicated his desire to serve as Vice-President, if elected.

Motion: Moved by Dr. Doster that nominations for Board of Health officers for 2017-2018 be closed. Second by Dr. Peterson. Motion carried by a 7-0 roll call vote.

Motion: Moved by Dr. Doster that the Board of Health elect Col. Craig Strong as President and James Michael Bowers as Vice-President of the Board of Health for 2017-2018. Second by Dr. Miller. Motion carried by a 7-0 roll call vote.

B. Proposed Policy 225.20 – Child Care Center Variances

Mr. Daniel reviewed the proposed policy stating any child care center owner may apply to the Health Director for a variance to modify or waive the requirements of the Lincoln Municipal Code. The variance request must address how the health and safety of the children will be alternately addressed by modifying the relevant code section and that the proposal does not compromise the health and safety of the children in care.

Motion: Moved by Dr. Miller that the Board of Health approve Policy 225.20 – Child Care Center Variances. Second by Dr. Petersen. Motion carried by a 7-0 roll call vote.

C. LB 441 – Letter of Support – Medicaid Assistance Act

Ms. Halstead stated the Board of Health had asked that a letter of support be drafted for LB 441 – Medicaid Assistance Act at their February meeting. Ms. Halstead reviewed the proposed letter and stated the bill is still in Committee. She stated Senator Morfeld will be asking for an executive session with the Health and Human Services Committee to address the bill. Mr. Avery stated he did not believe the Legislative Bill would advance. He stated he did not think a letter from the Board would help. Dr. Petersen stated the bill is considered by some to be controversial and would impact the entire state and did not think we should support it. Dr. Miller & Mr. Bowers expressed their support for LB 441.

Motion: Moved by Dr. Miller that the Board of Health send a letter of support to the Nebraska Legislature in support of LB 441 – Medicaid Assistance Act. Mr. Bowers asked whether he could second the motion. Mr. Sieh stated no as he was chairing the meeting. Motion died for a lack of a second.

VI. CURRENT BUSINESS (Information Items)

A. Legislative Update

Ms. Halstead provided an update on key legislative bills the Department is following. They include: LB 333 – Eliminating the State's Disability Program – this would impact the General Assistance Program – this bill is still in Committee; LB 368 – Repeals the Helmet Law – the bill advanced from Committee and Senator Lowe made it a priority bill. He failed to secure enough votes to invoke cloture. Senator Hilkemann led the filibuster; LB 438 – Increase cigarette and tobacco taxes and provide for the distribution of funds. This would provide additional funding to local health departments, tobacco programs and increase funding for home visitation. – Hearing – March 17, 2017; LB 327 – Appropriate funds for the expenses of the State of Nebraska (budget bill) – A 10% proposed cut by HHS to local health departments was reinstated by the Appropriations Committee. There would be approximately a 3% cut to Medicaid providers and it would reduce the adult dental cap from \$1,000 per year to \$500 per year. – Hearing March 13, 2017. Ms. Halstead testified in support of reinstating the 10% by the Appropriations Committee on behalf of the Friends of Public Health.

B. Accreditation Update

Ms. Halstead reviewed the accreditation timeline. Health Department staff will hold a mock site interview on March 16, 2017. She stated the Public Health Accreditation Board (PHA) site reviewers are now reviewing the 333 documents submitted by the Department. The Board of Health will receive training for the April 20th meeting with the PHAB site visitors on April 11, 2017 – 5:00 PM. The Board of Health will meet with the PHAB site visitors at 1:00 PM on April 20,

2017. The Community Representatives group will meet with the site visitors on Friday, April 21, 2017. The PHAB site reviewers will submit their report on May 5, 2017. Ms. Halstead thanked Ms. Burke for all of her good work serving as the Department Accreditation Coordinator.

VII. FUTURE BUSINESS

Board of Health Training – April 11, 2017 – 5:00 PM

Board of Health Meeting – April 11, 2017 – 6:00 PM

VIII. ANNOUNCEMENTS

Next Meeting – April 11, 2017 at 5:00 PM

IX. ADJOURNMENT

The meeting was adjourned at 5:56 PM.

Elaine Walsh
Recording Secretary

James Michael Bowers
Vice-President

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT REPORT

TO THE LINCOLN-LANCASTER COUNTY BOARD OF HEALTH

MARCH, 2017

HEALTH DIRECTOR'S OFFICE

The Health Director continues to coordinate state legislative activities for the Department and the Mayor's Office. The Mayor's Office Legislative Review Team meets weekly during the legislative session. The Health Director and Board of Health President Craig Strong, attended the Friends of Public Health legislative breakfast meeting on March 2, 2017. She also testified on the Department of Health and Human Services budget hearing at the Appropriations Committee on March 13th and attended the LB 437 Revenue Committee hearing on March 17th.

The Health Director and Management staff participated in a Public Health Accreditation Board Mock Site Visit on March 16, 2017. Staff are awaiting initial questions from the site visitors prior to their official site visit that takes place on Thursday and Friday, April 20-21, 2017.

The Health Director met with the new City Finance Director, Brandon Kauffman, and provided an orientation to the Health Department and Fiscal Operations.

The Health Director and key staff attended the Mayor's News Conference on the City's launching of the Open Data and Performance Management website. The website will give the public better access to City data and information on performance management.

The Parks & Recreation Department and Parks & Recreation Foundation offices relocated to the 3rd floor of the Health Department building on March 25th.

The Health Director attended the Community Health Endowment Annual Board of Trustees Retreat on March, 2017. She also participated in the Endowment's Administration Committee Meeting.

The Health Director and Animal Control management staff met with Capital Humane Society staff regarding disaster preparedness.

The Health Director continues to work with the University of Nebraska Medical Center's College of Public Health on arrangements for classes to be held at the Health Department. The second class – Bio Statistics – is scheduled for the fall semester.

ANIMAL CONTROL

Animal Control staff continue to refine the new server based system for dispatch and field operations. On line licensing was improved and our customers are using the on line licensing option at an increasing rate.

The Manager meet with staff from the Citizens Information Center to develop new strategies to promote the benefits of licensing your pet. The “Tag It” brand and logo will be used around Lincoln with simple messages promoting pet license sales. Currently, the owner of a dog or cat that is spayed or neutered, pays \$21 for a pet license. People over 62 years of age pay \$18.



To view the Animal Control videos visit our website <http://lincoln.ne.gov/city/health/animal/#s>

You can also view this and other Animal Control news on our Facebook page.

Animal Control staff, and staff from Health Promotion, Data and Evaluation and the Capital Humane Society continue work on our local Animal Preparedness Plan. An After Action report was completed and is being reviewed for recommendations to improve and expand our existing plan. Staff will be writing Memorandums of Understanding (MOUs) that will be used to define roles and responsibilities, and potential resources of our partner agencies and organizations. Staff will meet with the Director of the Lancaster County Event Center to discuss pet intake and sheltering.

Animal Control Officers picked up a bat from a local residence in Lincoln that tested positive for the rabies virus. The case was turned over to the Communicable Disease Program and they completed the necessary follow up.

COMMUNITY HEALTH SERVICES

CULTURAL COMPETENCY

Because the goal of the CHS Division is to assure vulnerable populations are connected to care, it is critical that staff are knowledgeable about cultural beliefs about health, illness, and health care. Language and culture affect all stages of health care access—from making an appointment to filling a prescription. Acculturation challenges include stress, isolation, and new responsibilities. Additionally, cultural beliefs about health care directly affected the person's expectation of care. These factors may contribute to delayed care and directly influence short and long-term health.

This month, Faeza Osso, Community Outreach Specialist in our Refugee Health Program, and Hayder Murad, Interpreter & Cultural Liaison, presented “Who are the Yezidi?” to CHS staff. Both Faeza and Haydar have personal experience as members of this population. Learning objectives for participants were:

- 1) Increase your knowledge of Yezidi history.
- 2) Increase your knowledge of Yezidi traditions and practices.
- 3) Increase your knowledge of war and genocide experienced by the Yezidi people.
- 4) Increase your knowledge about health care and disease experiences among the Yezidi people.

Participants rated all learning objectives as achieved and rated Faeza and Hayder as “very helpful” in assisting participants in increasing their knowledge – the highest ratings possible for all learning objectives and the speakers.

There are an estimated 400+ Yezidi families who have settled in Lancaster County in recent years, so our ability to provide culturally informed services is vital. Doing so, impacts short-term services (e.g. lab and refugee health assessments which are completed in the first 90 days after arrival), and helps to continue to build trust in services we offer with a longer duration (e.g. home visiting, Vaccine Clinic, etc.).

A special thanks to Faeza Osso and Hayder Murad for sharing their knowledge and experience!

MEDICAL HOME CONNECTION FOR AT-RISK POPULATIONS

This month, two partnerships were strengthened in our goal to connect vulnerable populations to a medical home; continued work with the Diabetes Supports for the Poor & Uninsured group and with a new CABHI grant (Cooperative Agreements to Benefit Homeless Individuals). As reported last month, the Diabetes Supports for the Poor & Uninsured group continues to plan with county and state corrections, parole and probation, to identify effective diabetes management strategies for people recently released from corrections who reside in Lancaster inmates treated for symptoms of diabetes or who had a diagnosis of diabetes at Lancaster County Corrections. Not all people in this group need a connection to diabetes supplies, diabetes medications and/or a medical home. The Diabetes group believes we have the capacity to serve this estimated number through our Community Health Endowment of Lincoln (CHE) grant, in addition to those we already serve. The program is an interim solution for people who are trying to establish a new medical home. Approximately 3 months of testing supplies and critical diabetes medications are offered at a greatly reduced price or no cost to the patient through CHE and/or Clinic with a Heart donation funds. At the same time, experienced Information and Referral (I&R) nurses at LLCHD work to connect the patient to a stabilizing and affordable urgent care service, if needed, and ultimately to a medical home. I&R has had a 75% success rate of connection to a medical home and/or health insurance in the past two years of piloting this effort. We believe we can expand the program successfully based on this outcome with similar populations who, like the recently released, experience a multitude of competing needs.

The Diabetes Supports for the Poor & Uninsured group approved of utilizing I&R nurses as the “access point” for expanding our services to people recently released. Within hours of approving I&R as an access point, we received our first referral.

CABHI is a SAMHSA grant (Substance Abuse and Mental Health Services Administration) which Region V Systems was awarded for three years. CABHI provides “housing first” services for those who are chronically homeless and who have a mental health and/or substance abuse issue. The premise of the model, is to house people first, and then provide other needed services, such as access to food, counseling, employment, and education. Region V and CenterPointe provide housing and mental health and/or substance abuse treatment. The grant started January 5th of this year and nearly all of the 60 vouchers have been distributed. Peer support specialists and case managers from CenterPointe and the Mental Health Association of NE work to connect clients to services. CHS approached CABHI to provide assistance with this program, connecting clients to a medical home via I&R nurses. All I&R nurses are Certified Application Counselors in the Health Insurance Marketplace and are specifically trained and experienced in assisting eligible people with NE Medicaid and Lancaster County General Assistance applications and, for those not eligible, connecting them to an appropriate medical home. In addition, nurses can triage urgent needs. Active symptoms or concerns about health are typically the motivation for people who do not routinely use health care to seek help. CABHI staff were welcoming of I&R’s assistance and we have received our first request to help a client.

A special thanks to Bernice Afuh and Anita King for developing these opportunities!

DENTAL HEALTH & NUTRITION

WIC

Caseload (Participation)

Total	3864
Main	2833
Cornhusker Clinic	1031
%Enrolled with Benefits	82.55%

	LLCHD	State of Nebraska
Total Women	926 (23.9%)	8462 (23%)
Total Children	2048 (53%)	19,463 (52.9%)
Total Infants	890 (23%)	8839 (24%)
Infants Receiving Breastmilk	303 (34%)	2792 (31.6%)
Infants Exclusive Breastmilk	120 (13.5%)	1056 (11.9%)

Mentoring:

	(Number and school)
Students	2 – UNMC Nursing 1—Union College Nursing
Interns	1-Iowa State Dietetic Intern

	1—UNL Dietetic Intern
Volunteers	
LMEP Residents	3

Our February caseload was 3864 participants. We saw 1031 participants at our satellite Cornhusker Clinic location in the month of February. This is a 13.6% increase in participation at this location in the last year. The month of February was a big mentoring month for LLCHD WIC with 8 students/residents in our clinic. Exclusive breastfeeding rates at the satellite clinic are the highest they have been since rolling out the new computer system April—May 2015 (12.8%).

Dental Health

Clinic Services:

- Total number of clients served (unduplicated count): 563
- Total number of patient encounters (duplicated client count): 709
- Total number of patient visits (duplicated provider appointments/visits): 943 **16.6% increase compared to February 2016.**
- Total number of Racial/Ethnic Minorities and White non-English speaking clients (Arabic, Farsi, Kurdish, Russian): 456 (81%)
- Total number of clients with language barriers/need interpreter (Chinese, Farsi, French, Karen, Kurdish, Other, Russian, Spanish, Ukrainian, Vietnamese): 368 (65%)
- Total number of children served: 369 (64%)
- Total number of clients enrolled in Medicaid: 447 (79%)
- Number of clients served during Thursday evening hours (unduplicated count): 58
- Number of patient encounters during Thursday evening hours (duplicated client count): 64
- Number of patient visits during Thursday evening hours (duplicated provider appointments/visits): 107
- Total number of Racial/Ethnic and White Non-English speaking patients (Arabic, Kurdish, Russian): 46 (79%)
- Total number of clients with language barriers/need interpreter: 29 (50%)
- Number of children served during Thursday evening hours: 56 (97%)
- Number of patients enrolled in Medicaid during Thursday evening hours: 50 (86%)

Community Based Dental Outreach Activities:

Fluoride Varnish Program/Screenings: 127

- WIC: 127 children and parents

School Based Program:

January/February:

-21 children transported with urgent care needs from Elliott, Everett, McPhee, Holmes Elementary Schools for 45 patient encounters to receive preventive and restorative treatment. 17 children were of racial and ethnic minorities and White Non-English speaking (Arabic), 8 children were covered by Medicaid, 12 children uninsured, receiving care at no cost.

-Number of patient encounters during Thursday evening hours (duplicated client count): 64

-Number of patient visits during Thursday evening hours (duplicated provider appointments/visits): 107

-Total number of Racial/Ethnic and White Non-English speaking patients (Arabic, Kurdish, Russian): 46 (79%)

-Total number of clients with language barriers/need interpreter: 29 (50%)

-Number of children served during Thursday evening hours: 56 (97%)

-Number of patients enrolled in Medicaid during Thursday evening hours: 50 (86%)

ENVIRONMENTAL PUBLIC HEALTH

Waste Management: Nuisance/Solid Waste Complaints

Goals

Protect human health and the environment by assuring proper management and disposal of wastes and preventing illness and disease caused by improper waste management.

Methods/Strategies

Receive complaints and send letters to property owners and tenants; Investigate complaints; Issue warning notices; Abate nuisance conditions

Indicator

Resolve 90% of nuisance complaints involving garbage within 30 days.

Indicator Description

This indicator measures how quickly the Health Department responds to nuisance complaints.

Indicator Rationale

Garbage presents unique public health risks due to serving as a food source for rodents and insects which can carry disease. Quick action to resolve garbage complaints reduces public health risks in our community.

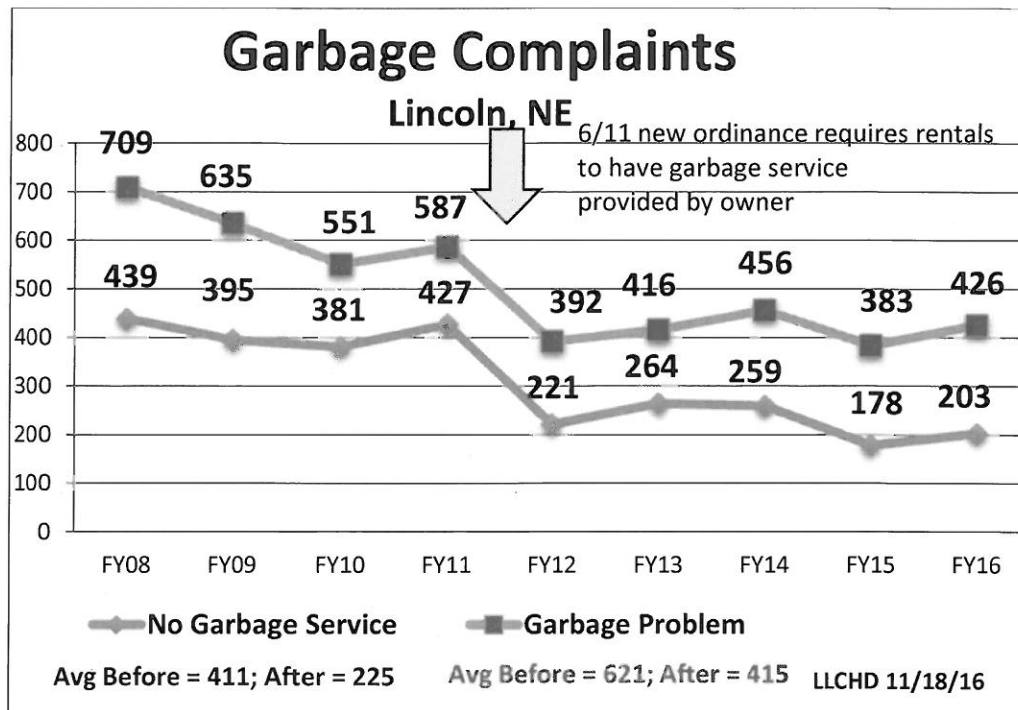
Funding/Source

Waste Hauler Occupation Tax (100%)

Comparison

83% of garbage complaints were resolved within 30 days in FY16. This compares to low of 56% in FY08 to a high of 94% in FY11.

In June of 2011, the City of Lincoln changed LMC 8.32 to require owners of rental property (duplex and single family) to provide for garbage service. For the years FY08-FY11 there was an average of 621 garbage complaints. For the years FY12-FY15, there was an average of 412 garbage complaints. Education on, and enforcement of, this new ordinance resulted in a **34% reduction of garbage complaints**. FY15 had the lowest number of garbage complaints (383) and the lowest number of complaints on no garbage service (178) in the past 8 years.



Comparison of Higher Priority Nuisance Complaints between FY11-FY16

	Garbage	Rodents or Insects	Sewage Discharge	Standing Water	Unfenced Pools	Water Safety	Mosquitoes	Total
FY11	587	151	21	81	36	24	42	942
FY12	392	119	10	44	45	47	22	679
FY13	416	104	12	51	5	7	15	610
FY14	456	129	9	69	14	9	45	731
FY15	383	103	16	66	15	5	37	625
FY16	426	114	24	111	27	4	58	764

Description

The public reports garbage and other nuisance complaints to the Health Department. In most cases, a letter is mailed to both property owner & tenant informing them of the complaint, directing them to abate the conditions, and asking them to complete & return a post card. If no response is received indicating action has been taken, staff inspects the property, and issue official warning notices if appropriate. In most cases, resolution is obtained, but abatement of the conditions is necessary between 20 and 40 times each year. Costs are charged as a lien (special assessment) against the property. Higher priority complaints include garbage, stagnant water, mosquitoes, sewage discharge, standing water, water safety, and unfenced backyard pools, since they present the highest public health risk. The number of complicated nuisance complaint cases the present multiple problems and require collaboration with several agencies has increased in the past five years.

Partnerships & Efficiency

Mailing notices instead of field investigation of every complaint was instituted years ago as a cost savings measure. This approach has proven to decrease the number of complaints with no findings, but delays response to problem nuisance conditions. Health is part of the City's Problem Resolution Team and attends the Mayor's Neighborhood Roundtable. Health works closely with Building and Safety and Weed Control to address all complaints on properties. Health staff makes referrals to other agencies as appropriate.

Water Quality: Property Transfer Reviews**Goals**

Protect human health by preventing waterborne illness, and preventing ground and surface water pollution.

Methods/Strategies

Train and permit Property Transfer Inspectors; Review Property Transfer Inspector's inspection reports; Issue approval or denial; Provide consultation to resolve problems; Assure failed systems are replaced or repaired and meet current regulations.

Indicator

100% of property transfers are inspected to assure that wells and private wastewater treatment systems meet public health water and sewage criteria.

Indicator Description

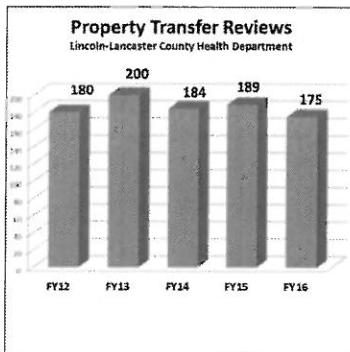
Property Transfer regulations require that prior to sale, each property that has a private well or sewage system must be inspected to determine compliance with state and local regulations created to protect public health.

Indicator Rationale

Failed sewage systems and contaminated wells pose risks to human health and our environment. When conditions present a health risk or significant risk of contamination of the environment, the Health Department follows up to assure that corrections have been made.

Funding/Source (1)

100% of direct field costs were funded by user fees.



Comparison

The number of Property Transfers has remained in the 175 to 200 range over the past five years. The first two quarters of FY17 had a record level of 98 property transfers.

Description

The Property Transfer regulations (LMC 24.42 and County Resolution R-13-0064) require that prior to sale, each property that has a private well or sewage system must be inspected.

Inspections are conducted by private businesses that are trained and permitted by the Health Department. The Property Transfer Inspectors send the inspection report to the Health Department for review. The current review fee is \$215. A “Denial” is issued if either the well or sewage system has significant deficiencies. This does not stop the sale of the property, but informs the seller and buyer of what issues may be present. When conditions present a health risk or significant risk of contamination of the environment, the Health Department follows up to assure that corrections have been made. In FY16, ten (10) failed sewage systems and fifteen (15) wells that were contaminated or had significant deficiencies were required to be repaired or replaced to protect human health and our environment.(3) Numerous other violations have also been corrected and human health has been protected from bacterial and Nitrate contaminated water. About 55% of the properties are in the County/Village jurisdictions and 45% in the City 3-mile jurisdiction.

HEALTH PROMOTION, DATA & EVALUATION

Mock Accreditation Site Visit

To prepare us for our actual PHAB site visit on April 20 and 21, Pat Lopez, Jeff Soukup, Gregg Moser, and Colleen Svoboda conducted a mock site visit and served as reviewers of the 12 domains on March 16. About 70 Department staff were directly involved with the mock site visit, which was conducted in the same manner as the PHAB site visit will be. The site visit team's overall impression of the health department is that it has a committed and professional staff, has a solid foundation for a culture of quality improvement, and has the trust and recognition of the community as a public health expert.

Emergency Preparedness

Staff conducted a 3 hour Pet Sheltering Table Top Exercise with community partners that included Animal Control, Humane Society and Lancaster County Event Center, among many others. The purpose of this exercise was to provide an opportunity for agencies and organizations to discuss pet sheltering lead and support roles and to work as a team to assess their ability to manage people and pets sheltering together. Over 20 participated in the exercise.

Chronic Disease Prevention

The annual City/County Employee Wellness Fair was held on February 22 at the City County Building. There were 56 vendors from the local area that provided information about nutrition, physical activity, tobacco cessation, stress management and much more. About 300 employees participated. The energy was lively as people came through and interacted with vendors. Positive feedback was received from both vendors and attendees. 100% of vendors who filled out the evaluation forms want to return next year. Similarly, 100% of fair attendees who filled out an evaluation marked that they would come again next year.

The second set of two of the eight graduate students working on their Registered Dietitian certification with LLCHD worked with City TV Channel 10 Health to put together a series of social media messages addressing "Food Myths" by recording videos on March 10. The messages began airing in late February. The remaining 4 interns will develop presentations and be taped by Channel 10 Health over the course of the next 5 months.

Injury Prevention

Staff attended the Nebraska Occupant Protection Assessment for the NE Office of Highway Safety. NOHS is required to conduct these audits due to Nebraska not having a primary seat belt law. Logistics about child passenger safety efforts were shared with the group of auditors and

sponsorship of events, recruitment of techs, recertification, and funding were some of the topics discussed.

Media

Staff presented a noon-time forum for Channel 8 viewers on Colon Cancer Awareness Month on March 6th. The following media outreach for colon cancer awareness month was also implemented in March.

- Star City Health Insert – March 9
- Neighborhood Extra – March 4 & 18
- Lincoln Journal Star – Daily 31 days
- Marcus Theaters PSA – all theaters/before all movies in month of March

INFORMATION & FISCAL MANAGEMENT

Information Management staff continue to work closely with Animal Control staff to develop reports and fine tune work processes with the new software.

The Fiscal Office Supervisor has been meeting with the Management Team of each Division to review FY 2017 fiscal activity and budgets.

Division staff participated in the PHAB mock site visit and reviewed documentation submitted related to Department operations. This is both in preparation for the site visit and also part of the Division effort to provide training opportunities for staff regarding public health practice.

MEMO

TO: City Council

FROM: Denise Pearce
Aide to the Mayor

DATE: April 11, 2017

RE: Boards and Commissions Update

Upcoming Votes

<u>Board/Commission</u>	<u>Name</u>	<u>Term Expir./Comments</u>
Community Health Endowment	Dr. Ellen Weissinger	9.1.18/New
Human Rights Commission	Dr. Sheri Blok	12.31.18/New
Fire Sprinkler & Chemical Examining Board	Martin Kasl	11.24.19/Reappt.
	R.J. Lippert	" "
	Shane Meininger	11.24.19/New
	Robert Sorensen III	" "

Done Via EO

<u>Board/Commission</u>	<u>Name</u>	<u>Term Expir./Comments</u>
Parking Advisory Council	Amber Brannigan	3.30.18/New
	Nikki Devor	3.30.18/Reappt.
	Wilma Hanson-McCoy	" "
	Pat Haverty	" "
	Christine Jackson	" "
	David Landis	" "
	Jeff Maul	" "
	Darl Naumann	" "
	Denise Otto	" "
	Drew D. Stange	" "
	Sherry Wolf-Drbal	" "
	Dave Meagher	3.30.18/New
Mayor's Committee for International Friendship	Crystal Bock Thiessen	5.1.18/Reappt.
	Debbie Engstrom	" "
	Gary Heusel	" "
	Lisa Lee	" "
	Dolores Mather	" "
	Jane Merliss	" "
	Barbara Ridder	" "
	Brian Ridenour	" "
	Lee Rockwell	" "
	Robert Stoddard	" "
	Robert Wagner	" "
	Sherri Johnson	5.1.18/New

Upcoming Appointments

<u>Board</u>	<u># of Seats</u>
Plumbing Code Board of Appeals	5
Telecommunication/Cable Television Advisory Board	4
Relocation Assistance Appeals Board	2
Veteran's Memorial Garden Advisory Council	1
International Property Maintenance Code Task Force	9*
Board of Zoning Appeals	1
Building Code Board of Appeals	2
Lincoln Municipal Golf Advisory Committee	6
Board of Mechanical Examiners	1
Mechanical Advisory & Appeals Board	3
Historic Preservation Commission	3
Lincoln-Lancaster County Board of Health	1
Parks & Recreation Advisory Board	5 + 2 students
Mayor's Art Advisors Group	2
City Personnel Board	1
Aging Partners Area-wide Advisory Council	3
Alarm Review Board	3
Building Code Task Force	17*
Code Study Committee	22*
Fire Code Task Force	6*
Lincoln Housing Authority Board	1
Mechanical Code Task Force	7*
Plumbing Code Task Force	6*
Electrical Advisory, Appeals & Examining Board	1
Public Building Commission	1
Community Forestry Advisory Board	3
Lincoln-Lancaster County Planning Commission	3
City Performance Audit Committee	1
Lincoln City Library Board	1
Mayor's Commission on Women	15*
Air Pollution Advisory Board	2
Community Health Endowment Board of Trustees	4
Pedestrian-Bicycle Advisory Committee	5
Police & Fire Pension Plan Investment Board	1
Procurement Appeals Board	2
Mayor's Multicultural Advisory Committee	4
Charter Revision Commission	7
Startran Advisory Board	2

*Does not require a particular number of seats; number listed reflects current membership of board.

CITY OF LINCOLN
COMMISSION ON HUMAN RIGHTS
Thursday, April 20, 2017, 4:00 p.m.
City County Building, 555 South 10th Street, 3rd floor, Room 303

AGENDA

- I. Roll Call
- II. Approval of Minutes, March 30, 2017, Commission Meeting
- III. Approval of Agenda, April 20, 2017, Commission Meeting
- IV. Case Dispositions
 - A. Reasonable Cause / No Reasonable Cause
 - 1. LCHR Case No.: 16-1021-046-E-R
 - 2. LCHR Case No.: 16-1116-051-E-R
- V. Administrative Closures
 - 1. LCHR Case No.: 16-0318-010-E-R
- VI. Old Business
 - A. Outreach
 - B. Civil Rights Conference
 - C. HUD – FHAP Training
 - D. Update on New Commissioner
- VII. Public Comment**
- VIII. Adjournment

**Public comments are limited to 5 minutes per person. Members of the public may address any item of interest to LCHR during this open session with the exception of LCHR cases. Also, no member of the public who wishes to address the Commission will be allowed to examine any individual Commissioner or staff member on any item/question before the Commission unless invited to do so by the Chairperson.

ACCOMMODATION NOTICE

The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Director of Equity and Diversity, Lincoln Commission on Human Rights, at 402 441-7624 as soon as possible before the scheduled meeting date in order to make your request.

**CITY OF LINCOLN, NEBRASKA
COMMISSION ON HUMAN RIGHTS
MINUTES**

Thursday, February 23, 2017
555 S 10th Street, 1st Floor
City County Building, Council Chambers

CALL TO ORDER:

The February 23, 2017, meeting of the Commission on Human Rights was called to order at 4:01 p.m. by Micheal Q. Thompson, Chair.

ROLL CALL:

The roll call was called and documented as follows.

MEMBERS PRESENT:

Commissioners: Micheal Q. Thompson (Chair), Amanda Baron (Vice-Chair), Carlos Garcia, Jaine Merliss, Susan Oldfield, Bennie Shobe, and Melanie Ways. Quorum was present.

MEMBERS ABSENT:

Commissioners: Jon Rehm was absent.

STAFF PRESENT:

LCHR: Kimberley Taylor-Riley, Margie Nichols, Abigail Littrell, Francisca Beltran, Jocelyn Golden and Peg Dillon.

APPROVAL OF JANUARY 26, 2017, MINUTES:

A motion was made by Oldfield and seconded by Baron to approve the minutes of the previous meeting.

Hearing no discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Thompson, Baron, Garcia, Merliss, Oldfield, Shobe, and Ways. Motion carried.

APPROVAL OF FEBRUARY 23, 2017, AGENDA:

Chair Thompson noted that Case LCHR NO.: 16-1104-049-E-R was withdrawn from the agenda. A motion was made by Baron and seconded by Shobe to approve the meeting agenda.

Hearing no discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Thompson, Baron, Garcia, Merliss, Oldfield, Shobe, and Ways. Motion carried.

CASE DISPOSITIONS:

LCHR #16-0810-035-E-R

A motion was made by Ways and seconded by Baron to recommend a finding of **reasonable cause** that Respondent subjected Complainant to different terms and conditions of employment based on sex and **reasonable cause** that Respondent retaliated against Complainant for engaging in protected activity.

Littrell updated the Commissioners on additional information provided by Respondent. Complainant said she had informed Respondent about her restrictions due to her pregnancy and a witness testified she heard that conversation. Littrell said the witness made the statement without being prompted. Littrell stated Respondent said Complainant was lifting more than 20 pounds even with the assistance of co-workers and that the heart monitor she was required to carry was more than 20 pounds. Respondent continues to deny that Complainant gave them medical documentation of her lifting restriction.

Littrell stated there was an employee who was given light duty work in Lincoln. She said when the Chief Executive Officer learned of this, he reprimanded the supervisor who allowed the employee to perform light duty in Lincoln because, according to Respondent policy, light duty was only allowed in Omaha.

Merliss asked if Respondent must provide the reasonable accommodation requested by the employee. Littrell said that the Respondent is required to make accommodations for pregnant women if it makes accommodations for other employees who are temporarily disabled. Under a traditional disability accommodation analysis, Respondent usually has to demonstrate that the reasonable accommodation requested constitutes an undue burden.

There was discussion about the light duty allowed in Lincoln and whether that was evidence there was light duty available even though Respondent policy doesn't allow it.

There was further discussion about how much the Complainant believed she was lifting when she was working. Littrell said co-workers assisted her and she was comfortable with the weight she was lifting. Ways asked if the new supervisor was the only reason that Complainant was questioned about documentation of her disability and lifting restrictions. Littrell said Complainant's co-worker emailed Respondent about Complainant's continued need for an accommodation.

Garcia and Shobe asked about Respondent's light duty policy. Littrell said Commissioners should consider whether the offered accommodation was reasonable and if light duty was offered to other disabled employees who were not pregnant.

Baron asked whether a reasonable accommodation request must be documented. Littrell said Complainant stated she was accommodated and Respondent denies accommodating the Complainant.

Hearing no further discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Baron, Garcia, Oldfield, and Ways. Voting no was Thompson, Merliss and Shobe. Motion carried for reasonable cause.

LCHR #16-0826-038-E-R

A motion was made by Oldfield and seconded by Merliss to recommend a finding of **no reasonable cause** on both allegations.

Garcia asked if the Respondent has any employees that are disabled. Nichols said they did not have any disabled employees at that location.

Shobe asked about the application and if it was modified to include the correct job classification. Ways asked if the Complainant was able to apply for the job he wanted. Nichols said Complainant would say that he applied for the job he wanted and then applied for a job he didn't want to see if it would appear in their system.

Baron asked if there was a computer available for perspective employees. Nichols said she was told that there is a kiosk available at all locations.

Ways asked about the Complainant answering no to the question of being able to lift a certain weight. Nichols said since the Complainant's application did not come to their attention this did not come up for discussion. However, she stated Respondent said Complainant would not be disqualified based on that answer.

Hearing no further discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Thompson, Baron, Garcia, Merliss, Oldfield, Shobe, and Ways. Motion carried.

LCHR #16-0909-042-E-R

A motion was made by Ways and seconded by Oldfield to recommend a finding of **reasonable cause** that Respondent failed to make a reasonable accommodation for Complainant's disability and discharged Complainant based on disability.

Shobe asked about reasonable accommodation in this case. Littrell said Complainant was injured at work and said he told the boss he needed a newer truck to drive because of his disability. The Complainant was then always assigned a newer truck to drive. Respondent said Complainant never asked for a reasonable accommodation and was not given any special truck to drive. There was no documentation in Complainant's personnel file evidencing he was given an accommodation. Garcia asked about Complainant's workplace injury. Littrell responded it was not disputed Complainant was injured at work several years prior. However, Respondent and Complainant agreed he was released to work with no restrictions.

Littrell said the other employees reported that senior drivers were given the better trucks to drive. She added Respondent said employees generally drive the same truck daily, but they can be assigned to any truck based on the need for each day's jobs.

Oldfield asked if there were any ongoing issues with Complainant's work performance. Littrell said there were none documented. She said it was a fact that Complainant refused to drive the truck he was assigned and was fired because of it. Littrell said Respondent explained it needed to use Complainant's usual truck to train newer drivers.

Garcia asked how often Complainant was assigned to drive a newer truck. Littrell said that in the past year Complainant drove an older truck twice. Littrell said Respondent denied giving him a newer truck as an accommodation and he usually got a newer truck due to his seniority.

Hearing no further discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Baron, Garcia, Oldfield, and Ways. Voting no was Thompson, Merliss and Shobe. Motion carried for reasonable cause.

A motion was made by Ways and seconded by Baron to recommend a finding of **no reasonable cause** that Respondent discharged Complainant based on age.

Baron said she noted potential bias in some email evidence in this case. Oldfield asked about the age of the driver who replaced the Complainant. Littrell said Complainant had not yet been replaced.

Hearing no further discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Thompson, Baron, Garcia, Merliss, Oldfield, Shobe, and Ways. Motion carried.

LCHR #16-1010-044-E-R

A motion was made by Baron and seconded by Ways to recommend a finding of **no reasonable cause** on all allegations.

Shobe expressed concern about the characterization of the Complainant. Nichols stated several witnesses said that the Complainant used the descriptive words about herself.

Nichols said because the Respondent's business was new, it hadn't created written records of disciplinary actions. Nichols talked with the owners about types of records that should be kept regarding interactions with employees.

Baron asked about the text messages included in the case summary. There was discussion about what the Respondent intended by texts written to Complainant and if it could be interpreted as a termination notification. Nichols stated Respondent said it had not terminated in those texts.

Garcia asked if there is any evidence of other employees being a "no call/no show" and not being terminated. Nichols said there was one other employee also terminated for being a "no call/no show" and another employee due to his making a racist comment.

Hearing no further discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Thompson, Baron, Garcia, Merliss, Oldfield, Shobe, and Ways. Motion carried.

ADMINISTRATIVE CLOSURES:

LCHR #16-0914-043-E-R

A motion was made by Shobe and seconded by Oldfield to recommend approval of the Administrative Closure as a failure to cooperate.

Hearing no discussion, Chairperson Thompson, asked for the roll call. Voting "aye" was: Thompson, Baron, Garcia, Merliss, Oldfield, Shobe, and Ways. Motion carried.

OLD BUSINESS:

Outreach

Beltran updated Commissioners on outreach activities: Indigo Book Store will stock the Dan Barry books; the Mena project at the Good Neighbor Center; Centro Americas has some immigrant issues and is helping with power of attorney forms; and Appleseed will train on these forms also.

Civil Rights Conference – Gerald Henderson Award

Beltran handed out brochures for the conference. Beltran asked for nominations for the Gerald Henderson Human Rights Award.

RFP – HUD Grant Update

Taylor-Riley updated Commissioners on the project. She stated there was now an approved vendor to develop the new advertising project and logo for the Commission.

FHAP Conference Call

Taylor-Riley explained this is a quarterly call with the U.S. Department of Housing and Urban Development for our Region. Taylor-Riley stated LCHR was commended for the closure timeframe and reasonable cause findings.

IAOHRA Mid-year Meeting – Washington DC

Taylor-Riley said she would be traveling to Washington, D.C. for mid-year board meetings on February 27th & 28th.

NEW BUSINESS:

Legislative Update

Taylor-Riley updated Commissioners on the following: Gender identity and sexual orientation protections in employment legislative hearing was held on February 22nd; and Taylor-Riley testified. The Constitutional Amendment being proposed to require voter ID, hearing will be March 2nd; LB 505 regarding refugee resettlement agencies will also be heard on March 2nd.

Training Update

Nichols and Taylor-Riley both attended fair housing and employment training sponsored by the Omaha Human Rights and Relations Department. Nichols stated she also attended a Leadership Challenge training seminar in California.

Commission on Human Rights
February 23, 2017
Page 6

New commissioner

Commissioners welcomed Jaine Merliss to the Commission.

PUBLIC COMMENT:

No public comment.

The meeting was adjourned at 5:39 p.m.

Next Meeting:

Thursday, March 30, 2017, at 4:00 p.m.
555 S. 10th Street, 1st Floor, Council Chambers

Angela M. Birkett

From: Eric Bohnenkamp <eric.bohnenkamp@huskers.unl.edu>
Sent: Wednesday, April 12, 2017 9:38 AM
To: Jon Camp
Subject: UNL Student Government Request
Attachments: yield-to-pedestrians-signs.a24cb0112e51902b6b3ed4606a7cd727.jpeg

Good Morning Sir,

My name is Eric Bohnenkamp and I am currently a Student Government (ASUN) Senator at UNL.

I am contacting you and other Lincoln City Council members to address an issue that is of mutual concern. Recently, student government representatives and our student constituents have recognized a need to address crosswalk safety concerns on both the city and east campuses. Although it is Nebraska state law, many crosswalks experience instances in which drivers fail to yield to pedestrians. This is a problem that can never be fully alleviated, nonetheless we are searching for a sound solution that can raise situational awareness of drivers as well as increase the safety of students and staff at UNL.

We are proposing crosswalk signs that can be erected in the medians of at least two crosswalks on campus. While there are currently signs on the curbs and sides of the road, these proposed signs would instead be erected in the center of crosswalks. These signs would not impede traffic, but would be a more obvious reminder to drivers that entering the crosswalk while there are pedestrians crossing is Nebraska state law. Attached to this email is an image of the proposed sign.

The full-time staff of ASUN directed myself and other student representatives to contact you and other Lincoln City Council members for assistance in this matter. We are hopeful that you can work with us in improving safety on campus and in the City of Lincoln. I know that the City Council and ASUN are both committed to the safety of students at UNL and therefore we are requesting any assistance and resources that the City could lend us in improving safety on campus.

Thank you for your time and consideration and please contact me at your earliest convenience.

Very Respectfully,

Eric Bohnenkamp
ASUN Senator, College of Arts & Sciences
Phone: (402)215-3395
eric.bohnenkamp@huskers.unl.edu

Angela M. Birkett

From: Lin Quenzer
Sent: Wednesday, April 12, 2017 10:04 AM
To: 'mhakenkamp@gmail.com'
Cc: Jon Camp; Cyndi Lamm; Jane Raybould; Carl B. Eskridge; Trenton J. Fellers; Roy A. Christensen; Michael J. Davis; Mike C. Weston; Kimberley Taylor-Riley
Subject: RE: Handivan bus service

Dear Ms. Hakenkamp:

Thanks for writing Mayor Beutler about you and your friend's unfortunate experience in attempting to book a Handivan ride. I am happy to investigate this problem and will be in touch with you as soon as I have more information on the incident and see what I can do to make up for the trouble this has caused you both.

Your time in bringing this matter to the attention of the Mayor's office is greatly appreciated. We strive to provide exemplary service to the residents of Lincoln and welcome this opportunity to improve City of Lincoln services like the Handivan. Please feel free to contact us any time you have questions or concerns.

Sincerely,

Lin Quenzer
Ombudsman, LGBT Liaison
Title VI/ADA Co-Coordinator
Office of the Mayor
City of Lincoln, Nebraska 68508
402.441.7511



From: mhakenkamp@gmail.com [mailto:mhakenkamp@gmail.com]
Sent: Tuesday, April 11, 2017 10:37 AM
To: Mayor
Cc: Jon Camp; Cyndi Lamm; Jane Raybould; Carl B. Eskridge; Trenton J. Fellers; Roy A. Christensen
Subject: Handivan bus service

I am a friendly visitor for a lady who is in a motorized wheelchair. Last Wed, April 5th, we called for transportation on the handivan for this Wed, the 12th. We placed the call at around 2:45p.m and was placed on hold and asked to wait. At 3:45, I had to leave, still on hold. She was on hold until the office closed that day. The message that looped that entire time never changed. No mention of "we are experiencing high volume, if this call is regarding.....please hang up and call tomorrow" She was never able to schedule the van until later when in fact this Wed was already full. This was my introduction to the reality of available transportation for the disabled in Lincoln, Ne. Needless to say, I was not impressed. It's understandable that the service needs to prioritize needs but to not even get through for hours seems like poor management not to mention, disrespectful. Respectfully reported, Karen Hakenkamp

Sent from Mail for Windows 10

Angela M. Birkett

From: WebForm <none@lincoln.ne.gov>
Sent: Wednesday, April 12, 2017 2:36 PM
To: Jon Camp
Subject: InterLinc - Feedback

Council Office - Feedback

Date : 4/12/2017 2:36:24 PM

Full Name Joann Tumbleson

Address 5542 Moor Drive

City Lincoln, NE 68516

Phone -

Email mjtumbleson@inebraska.com

Comments I stopped at Pier I yesterday afternoon. It had been a while since I had been to the mall. I purchased a few items and as I was checking out I noticed that 42 cents for a parking fee was added to the total of my purchase. When I asked the clerk what that was for, she said I would need to visit with the manager. The manager explained that the city of Lincoln is building the garage for Scheels. All stores are charging a parking fee to offset the construction as well as you will pay to park there once its finished. My question then was if I have someone drop me off do I have to pay to park and she said yes, if you purchase anything you have to pay the parking fee. Realizing that when you park downtown you get the first hour free and then the total price per day is \$11.25, I feel this is excessive. If you shop for several hours, have lunch etc. then you could exceed the \$11.25 per day charge. I won't be shopping at Southpointe anymore. There are enough other places to shop that you don't have to pay the high fees that are associated with shopping at that Lincoln mall. With higher taxes and things like this it is almost too expensive to live in Lincoln anymore.

IP: 199.168.243.252

Form: <http://lincoln.ne.gov/city/council/feedback.htm>

User Agent: Mozilla/5.0 (Windows NT 6.1; WOW64; Trident/7.0; rv:11.0) like Gecko



LINCOLN POLICE DEPARTMENT

575 South 10th Street Lincoln, NE 68508
402-441-7204 fax: 402-441-8492 lincoln.ne.gov

March 27, 2017

Mayor Beutler and City Council
City of Lincoln
City County Building
Lincoln, NE

Mayor Beutler and Members of the City Council:

An investigation has been made regarding the application of Bruno Enterprises, Inc. Too, dba Buffalo Wild Wings Grill & Bar, 1328 P Street, requesting that Katrin Zimmerman be approved as the manager of the Class I-070176 liquor license.

Ms. Zimmerman completed the required alcohol management training on April 23, 2015. Ms. Zimmerman is a regional manager, overseeing the three Buffalo Wild Wings restaurants in Lincoln. She is currently the approved liquor license manager for the Buffalo Wild Wings located at 8701 Andermatt Drive.

Katrin Zimmerman does not have any criminal convictions. Her driver history is as follows:

03-15-2010	Exceeded posted speed limit 11-15 MPH	Traffic (MO)
09-14-2008	Violate stop sign	Infraction
06-04-2006	Violate speed limit 11-15 MPH over	Infraction
	Occupant protection system	Infraction
05-10-2003	Vehicle turning left – yield right of way	Infraction
01-23-2002	Following too closely	Infraction
10-01-2001	Speeding 11-15 MPH over	Infraction

The application is included for your review.

If this application is approved, it should be with the understanding that it conforms to all the rules and regulations of Lincoln, Lancaster County and the State of Nebraska.

A handwritten signature in black ink, appearing to read 'J. Bliemeister'.

JEFFREY J. BLIEMEISTER, Chief of Police



A nationally accredited law enforcement agency



MANAGER APPLICATION
INSERT - FORM 3c

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov



MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: Bruno Enterprises, Inc., Too

Premise information

Liquor License Number: 070176 Class Type I (if new application leave blank)

Premise Trade Name/DBA: Buffalo Wild Wings

Premise Street Address: 1328 P Street

City: Lincoln County: Lancaster Zip Code: 68508

Premise Phone Number: 402-475-2999

Premise Email address: bww3039@brunoent.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.



SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

RECEIVED

FEB 24 2017

Last Name: Zimmerman First Name: Katrin

Home Address: 4621 Happy Hollow Court

City: Lincoln County: Lancaster Zip Code: 68516

Home Phone Number: 402-670-9155

Driver's License Number & State: _____

Social Security Number: _____

Date Of Birth: _____ Place Of Birth: Voitsberg, Austria

Email address: Krupprechter@brunnet.com

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

RECEIVED

MAR 13 2017

Spouse's information

Spouses Last Name: Zimmerman, Jr. First Name: Barney MI: L

Social Security Number: _____

Driver's License Number & State: _____

Date Of Birth: _____ Place Of Birth: Lincoln, NE

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS

APPLICANT

SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Lincoln, NE</u>	<u>2002</u>	<u>current</u>	<u>Lincoln, NE</u>	<u>1982</u>	<u>current</u>

MANAGER'S LAST TWO EMPLOYERS RECEIVED

YEAR FROM	TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2004	2010	Buffalo Wild Wings	Jeremy BOWERS	(402) 560-1857
2002	2004	Prairie Life Center		(402) 483-2322

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

☒ YES ☐ NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition
Katrin Zimmerman	2000 or 2001	Omaha, NE	speeding ticket	
Katrin Zimmerman	2000 or 2001	Omaha, NE	speeding ticket	
Katrin Zimmerman	2000 or 2001	Omaha, NE	minor in possession of alcohol	
Katrin Zimmerman	2003	Lincoln, NE	minor in possession of alcohol	
Katrin Zimmerman	2001 or 2002	Omaha, NE	closed property	
there could be one more speeding ticket, it's been a long time				

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☐ YES ☒ NO

IF YES, list the name of the premise(s):

RECEIVED
MAR 13 2017
NEBRASKA LIQUOR
CONTROL COMMISSION

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: 7-14-16 Name on Certificate: Katrin Zimmerman

FEB 24 2017

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Katrin Zimmerman	7-14-16	Responsible Hospitality Council Management Training

*For list of NLCC Certified Training Programs see training

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
Katrin Zimmerman Regional Manager	2004-Present	Lincoln, NE - Buffalo Wild Wings 3 locations

5. Have you enclosed form 147 regarding fingerprints?

☒ YES

☐ NO

RECEIVED

MAR 13 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

RECEIVED

PERSONAL OATH AND CONSENT OF INVESTIGATION

FEB 24 2017

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has NO interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

RECEIVED

MAR 13 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

Katrin Zimmerman
Signature of Manager Applicant

B. Zimmerman
Signature of Spouse

ACKNOWLEDGEMENT

State of Nebraska
County of Lancaster

The foregoing instrument was acknowledged before me this

October 17, 2016
date

by Katrin Zimmerman & Barney Zimmerman
NAME OF PERSON BEING ACKNOWLEDGED

Penny M. Thomas
Notary Public signature

Affix Seal



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

RECEIVED	
MAR 13 2017	FEB 24 2017
NEBRASKA LIQUOR CONTROL COMMISSION	
Class: _____	License #: _____

Applicant Name: Bruno Enterprises, Inc. Too
(Corporation, LLC, Partnership or Individual)

Trade Name: Buffalo Wild Wings
(Doing Business As)

(214) 334-0173
Phone Number

dthomas@brunocent.com
Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- See New Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Brochures".
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.
- Fee payment of \$28.75 per person must be made directly to the NSP;
You may submit the payment through the NSP PayPort online system at www.ne.gov/go/nsp or checks made payable to NSP should be mailed directly to the following address:
The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521
- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
Include a list of names covered by your payment to insure proper application of payment.
- This completed form **MUST** be included with your Liquor License Application and/or Manager Application or Changes to: Corporate Officers or Stockholders, LLC Members, Partners or Addition of Spouse where new fingerprint cards are required (see New Application Requirement Guide).
- Fingerprints are not required for spouses that have no involvement with business - Spousal Affidavit of Non Participation (Form 116) is required in lieu of fingerprints.

Please complete information on the following pages for EACH person fingerprinted.

**SPOUSAL AFFIDAVIT OF
NON PARTICIPATION INSERT**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.leg.ne.gov

RECEIVED

MAR 13 2017

RECEIVED

FEB 24 2017

I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will have not have any interest, directly or indirectly in the operation or profit of the business (§§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices or represent myself as the owner or in any way participate in the day to day operations of this business in any capacity. I understand my fingerprint will not be required; however, I am obligated to sign and disclose any information on all applications needed to process this application.

[Signature]

Signature of spouse asking for waiver
(Spouse of individual listed below)

Barney Zimmerman

Printed name of spouse asking for waiver

State of Nebraska

County of Lancaster

October 17, 2016

date

[Signature]

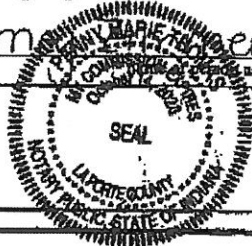
Notary Public signature

The foregoing instrument was acknowledged before me this

by Barney Zimmerman

acknowledged

Affix Seal



I acknowledge that I am the spouse of the above listed individual. I understand that my spouse and I are responsible for compliance with the conditions set out above. If it is determined that the above individual has violated (§§53-125(13)) the Commission may cancel or revoke the liquor license.

Katrin Zimmerman

Signature of individual involved with application
(Spouse of individual listed above)

Katrin Zimmerman

Printed name of applying individual

State of Nebraska

County of Lancaster

October 17, 2016

date

[Signature]

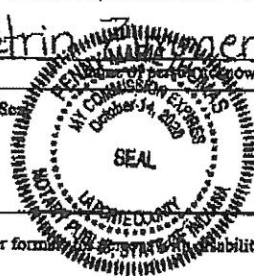
Notary Public signature

The foregoing instrument was acknowledged before me this

by Katrin Zimmerman

acknowledged

Affix Seal



In compliance with the ADA, this spousal affidavit of non participation is available in other formats for individuals with disabilities. A ten day advance period is requested in writing to produce the alternate format.



LINCOLN POLICE DEPARTMENT
575 South 10th Street Lincoln, NE 68508
402-441-7204 fax: 402-441-8492 lincoln.ne.gov

March 27, 2017

Mayor Beutler and City Council
City of Lincoln
City County Building
Lincoln, NE

Mayor Beutler and Members of the City Council:

An investigation has been made regarding the application of Bruno Enterprises, Inc. Too, dba Buffalo Wild Wings Grill & Bar, 7301 S 27th Street, Suite 100, requesting that Katrin Zimmerman be approved as the manager of the Class I-070175 liquor license.

Ms. Zimmerman completed the required alcohol management training on April 23, 2015. Ms. Zimmerman is a regional manager, overseeing the three Buffalo Wild Wings restaurants in Lincoln. She is currently the approved liquor license manager for the Buffalo Wild Wings located at 8701 Andermatt Drive.

Katrin Zimmerman does not have any criminal convictions. Her driver history is as follows:

03-15-2010	Exceeded posted speed limit 11-15 MPH	Traffic (MO)
09-14-2008	Violate stop sign	Infraction
06-04-2006	Violate speed limit 11-15 MPH over	Infraction
	Occupant protection system	Infraction
05-10-2003	Vehicle turning left – yield right of way	Infraction
01-23-2002	Following too closely	Infraction
10-01-2001	Speeding 11-15 MPH over	Infraction

The application is included for your review.

If this application is approved, it should be with the understanding that it conforms to all the rules and regulations of Lincoln, Lancaster County and the State of Nebraska.

A handwritten signature in black ink, appearing to read 'Jeffrey J. Bliemeister'.

JEFFREY J. BLIEMEISTER, Chief of Police



A nationally accredited law enforcement agency



**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use	
RECEIVED	RECEIVED
MAR 13 2017	FEB 24 2017
NEBRASKA LIQUOR CONTROL COMMISSION	NEBRASKA LIQUOR CONTROL COMMISSION

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: Bruno Enterprises, Inc., Toe

Premise information

Liquor License Number: 070175 Class Type I (if new application leave blank)

Premise Trade Name/DBA: Buffalo Wild Wings

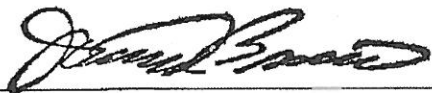
Premise Street Address: 7301 S. 27th street, Suite 100

City: Lincoln County: Lancaster Zip Code: 68508

Premise Phone Number: 402-328-2999

Premise Email address: bww3209@brunoent.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.



SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER
(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

RECEIVED

FEB 24 2017

Last Name: Zimmerman First Name: Katrin MI: NE

Home Address: 4621 Happy Hollow Court CONTROL COMMISSION

City: Lincoln County: Lancaster Zip Code: 68516

Home Phone Number: 402-670-9155

Driver's License Number & State: _____

Social Security Number: _____

Date Of Birth: _____ Place Of Birth: Voltsberg, Austria

Email address: Kruprechtler@brunnent.com

RECEIVED

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

MAR 13 2017

☒ YES

☐ NO

Spouse's information

NEBRASKA LIQUOR
CONTROL COMMISSION

Spouses Last Name: Zimmerman, Jr. First Name: Barney MI: L

Social Security Number: _____

Driver's License Number & State: _____

Date Of Birth: _____ Place Of Birth: Lincoln, NE

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS
APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Lincoln, NE</u>	<u>2002</u>	<u>current</u>	<u>Lincoln, NE</u>	<u>1982</u>	<u>current</u>

RECEIVED

FEB 9 4 2017

MANAGER'S LAST TWO EMPLOYERS

NEBRASKA LIQUOR CONTROL COMMISSION

YEAR FROM	TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2004	2016	Buffalo Wild Wings	Jeremy Boyer	(402)-500-1855
2002	2004	Prairie Life Center		(402) 483-2322

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law, a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any conviction or convictions that may occur after the date of signing this application.

☒ YES ☐ NO

MAR 13 2017

If yes, please explain below or attach a separate page.

NEBRASKA LIQUOR CONTROL COMMISSION

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition
Katrin Zimmerman	2000 or 2001	Omaha, NE	speeding ticket	
Katrin Zimmerman	2000 or 2001	Omaha, NE	speeding ticket	
Katrin Zimmerman	2000 or 2001	Omaha, NE	minor in possession of alcohol	
Katrin Zimmerman	2003	Lincoln, NE	minor in possession of alcohol	
Katrin Zimmerman	2001 or 2002	Omaha, NE	closed property	
there could be one more speeding ticket, it's been a long time				

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☐ YES ☒ NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: 7-14-16 Name on Certificate: Katrin Zimmerman

RECEIVED

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Katrin Zimmerman	7-14-16	Responsible Hospitality Council Management Training

*For list of NLCC Certified Training Programs see training

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
Katrin Zimmerman Regional Manager	2004-Present	Lincoln, NE - Buffalo Wild Wings 3 locations

5. Have you enclosed form 147 regarding fingerprints?

☒ YES

☐ NO

RECEIVED

MAR 13 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

PERSONAL OATH AND CONSENT OF INVESTIGATION

RECEIVED

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has NO interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

RECEIVED

MAR 13 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

Katrin Zimmerman
Signature of Manager Applicant

[Signature]
Signature of Spouse

ACKNOWLEDGEMENT

State of Nebraska
County of Lancaster

The foregoing instrument was acknowledged before me this

October 17, 2016

by Katrin Zimmerman & Barney Zimmerman
NAME OF PERSON BEING ACKNOWLEDGED

Penny Marie Thomas
Notary Public signature

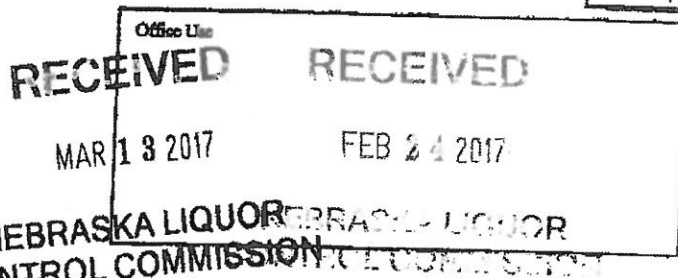
Affix Seal



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**SPOUSAL AFFIDAVIT OF
NON PARTICIPATION INSERT**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 93046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcncr.ne.gov



I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will have not have any interest, directly or indirectly in the operation or profit of the business (§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices or represent myself as the owner or in any way participate in the day to day operations of this business in any capacity. I understand my fingerprint will not be required; however, I am obligated to sign and disclose any information on all applications needed to process this application.

[Signature]
Signature of spouse asking for waiver
(Spouse of individual listed below)

Barney Zimmerman
Printed name of spouse asking for waiver

State of Nebraska

County of Lancaster

October 17, 2016
date

[Signature]
Notary Public signature

The foregoing instrument was acknowledged before me this
by Barney Zimmerman

Affix Seal



I acknowledge that I am the spouse of the above listed individual. I understand that my spouse and I are responsible for compliance with the conditions set out above. If it is determined that the above individual has violated (§53-125(13)) the Commission may cancel or revoke the liquor license.

Katrin Zimmerman
Signature of individual involved with application
(Spouse of individual listed above)

Katrin Zimmerman
Printed name of applying individual

State of Nebraska

County of Lancaster

October 17, 2016
date

[Signature]
Notary Public signature

The foregoing instrument was acknowledged before me this

by Katrin Zimmerman

Affix Seal



In compliance with the ADA, this spousal affidavit of non participation is available in other format upon request. A ten day advance period is requested in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

RECEIVED	
MAR 13 2017	FEB 24 2017
NEBRASKA LIQUOR CONTROL COMMISSION	
Class: _____	License #: _____

Applicant Name: Bruno Enterprises, Inc., Too
(Corporation, LLC, Partnership or Individual)

Trade Name: Buffalo Wild Wings
(Doing Business As)

(219) 324 - 0773
Phone Number

pthomas@bruncent.com
Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- See New Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Brochures".
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.
- Fee payment of **\$28.75 per person** must be made directly to the NSP;
You may submit the payment through the NSP PayPort online system at www.ne.gov/go/nsp
or checks made payable to NSP should be mailed directly to the following address:
The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521
- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
Include a list of names covered by your payment to insure proper application of payment.
- This completed form **MUST** be included with your Liquor License Application and/or Manager Application or Changes to: Corporate Officers or Stockholders, LLC Members, Partners or Addition of Spouse where new fingerprint cards are required (see New Application Requirement Guide).
- Fingerprints are not required for spouses that have no involvement with business - Spousal Affidavit of Non Participation (Form 116) is required in lieu of fingerprints.

Please complete information on the following pages for EACH person fingerprinted.



LINCOLN POLICE DEPARTMENT
575 South 10th Street Lincoln, NE 68508
402-441-7204 fax: 402-441-8492 lincoln.ne.gov

March 29, 2017

Mayor Beutler and City Council
City of Lincoln
City County Building
Lincoln, NE

Mayor Beutler and Members of the City Council:

An investigation has been made regarding the application of Levy Premium Foodservice, LP, dba Levy Restaurants at Haymarket Park, 403 Line Drive Circle, requesting that Chuck LeCorgne be approved as the manager of the Class IK-050877 liquor license.

Mr. LeCorgne completed the required alcohol management training on March 12, 2015. Mr. LeCorgne was previously the approved liquor license manager at Famous Dave's, located at 2750 Pine Lake Rd.

No areas of concern were found.

The application is included for your review.

If this application is approved, it should be with the understanding that it conforms to all the rules and regulations of Lincoln, Lancaster County and the State of Nebraska.

A handwritten signature in black ink, appearing to read 'Jeffrey J. Bliemeister'.

JEFFREY J. BLIEMEISTER, Chief of Police



A nationally accredited law enforcement agency



MANAGER APPLICATION
INSERT - FORM 3c

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

RECEIVED

MAR 14 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Name of Corporation/LLC: Levy Premium Foodservice Limited Partnership

Liquor License Number: 050877 Class Type IK (if new application leave blank)

Premises Trade Name/DBA: Levy Restaurants @ Haymarket Park

Premises Street Address: 403 Line Circle Dr.

City: Lincoln County: Lancaster Zip Code: 68508

Premises Phone Number: (402) 434-1680

Premises Email address: c.lecorgne@professional.sports.catering.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.



SIGNATURE REQUIRED BY CORPORATE OFFICER/ MANAGING MEMBER

(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY.

Last Name: Le Corgne First Name: Charles Jr. MI: E

Home Address: 3645 L St.

City: Lincoln County: Lancaster Zip Code: 68510

Home Phone Number: (402) 477-0716

RECEIVED

Driver's License Number & State: _____

MAR 14 2017

Social Security Number: _____

NEBRASKA LIQUOR
CONTROL COMMISSION

Date Of Birth: _____ Place Of Birth: New Orleans, LA

Email address: chuckle_corgne@hotmail.com

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

Spouse's information

Spouses Last Name: Le Corgne First Name: Rose MI: W

Social Security Number: _____

Driver's License Number & State: _____

Date Of Birth: _____ Place Of Birth: Houston

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS

APPLICANT

SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Lincoln, NE</u>	<u>1992</u>	<u>2017</u>			

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
1999 2015	Famous Dave's of America	Pat Naughton	(952) 294-1300
1982 1989	Chi-Chi's Mexican Restaurants	Terry Scheu	No longer in business

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law, a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

☐ YES ☒ NO

RECEIVED
MAR 14 2017
NEBRASKA LIQUOR
CONTROL COMMISSION

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☒ YES ☐ NO

IF YES, list the name of the premise(s):

Famous Dave's of America (Charles)

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: _____ Name on Certificate: _____

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Charles LeGagne	03/2015	Responsible Hospitality Council

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
Charles LeGagne Area Director	2004	Famous Dave's of America 2750 Pine Lake Rd.
Charles LeGagne General Manager	1999	Famous Dave's of America 2750 Pine Lake Rd. - Lincoln
Charles LeGagne General Mgr.	1992	Chi-Chi's Mexican Restaurant 201 N. 66th St. Lincoln

5. Have you enclosed form 147 regarding fingerprints?

☐ YES ☒ NO

RECEIVED

MAR 14 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

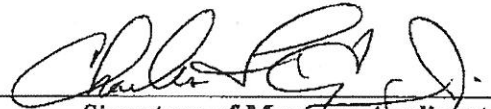
PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.


Signature of Manager Applicant


Signature of Spouse

RECEIVED

MAR 14 2017

ACKNOWLEDGEMENT

State of Nebraska


County of Lancaster

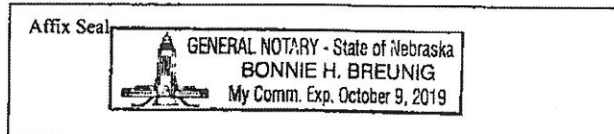
NEBRASKA LIQUOR
CONTROL COMMISSION

The foregoing instrument was acknowledged before me this

February 28, 2017
date

by Charles LeCorgne Jr
NAME OF PERSON BEING ACKNOWLEDGED


Notary Public signature



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**SPOUSAL AFFIDAVIT OF
NON PARTICIPATION INSERT**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

RECEIVED

MAR 14 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**



I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will not have any interest, directly or indirectly in the operation of the business (§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices, represent myself as the owner or in any way participate in the day to day operations of this business in any capacity. The penalty guideline for violation of this affidavit is cancellation of the liquor license.



I acknowledge that I am the applicant of the non-participating spouse of the individual signing below. I understand that my spouse and I are responsible for compliance with the conditions set out above. If, it is determined that my spouse has violated (§53-125(13)) the commission may cancel or revoke the liquor license.

Rose M. LeCorgne
Signature of **NON-PARTICIPATING SPOUSE**

Rose M. LeCorgne
Print Name

Charles LeCorgne, Jr.
Signature of **APPLICANT**

Charles LeCorgne, Jr.
Print Name

State of Nebraska, County of Lancaster

The foregoing instrument was acknowledged before me
this February 28, 2017 (date)

by Rose M LeCorgne
Name of person acknowledged
(Individual signing document)

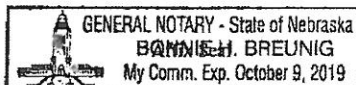
Bonnie H. Breunig
Notary Public Signature

State of Nebraska, County of Lancaster

The foregoing instrument was acknowledged before me
this February 28, 2017 (date)

by Charles LeCorgne Sr
Name of person acknowledged
(Individual signing document)

Bonnie H. Breunig
Notary Public Signature



In compliance with the ADA, this spousal affidavit of non participation is available in other formats for persons with disabilities.
A ten day advance period is requested in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

RECEIVED	
MAR 14 2017	
NEBRASKA LIQUOR CONTROL COMMISSION	
Class: _____	License #: _____

Applicant Name: Levy Premium Foodservice Limited Partnership
(Corporation, LLC, Partnership or Individual)

Trade Name: Levy Restaurants at Haymarket Park
(Doing Business As)

(312) 664-8200
Phone Number

Lweinstein@levyrestaurants.com
Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED PROCESSING FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE.**
- See Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Applicant Guidelines".
- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
- Fee payment of \$45.25 per person **MUST** be made **DIRECTLY** to the Nebraska State Patrol;
It is recommended to make payment through the **NSP PayPort** online system at www.ne.gov/go/nsp
Or a check made payable to **NSP** can be mailed directly to the following address:
*****Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License*****
The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.

Please complete information on the following pages for EACH person fingerprinted.



LINCOLN POLICE DEPARTMENT
575 South 10th Street Lincoln, NE 68508
402-441-7204 fax: 402-441-8492 lincoln.ne.gov

March 29, 2017

Mayor Beutler and City Council
City of Lincoln
City County Building
Lincoln, NE

Mayor Beutler and Members of the City Council:

An investigation has been made regarding the application of Star City Hockey, LLC, dba Lincoln Stars Hockey, 1880 Transformation Drive, requesting that Adam Micheletti be approved as the manager for the Class I-107228 liquor license.

Mr. Micheletti completed the required alcohol management training on November 10, 2016.

No areas of concern were found.

The application is included for your review.

If this application is approved, it should be with the understanding that it conforms to all the rules and regulations of Lincoln, Lancaster County and the State of Nebraska.

A handwritten signature in black ink, appearing to read "Jeffrey J. Bliemeister".

JEFFREY J. BLIEMEISTER, Chief of Police



A nationally accredited law enforcement agency



RECEIVED

MAR 13 2017

MANAGER APPLICATION
INSERT - FORM 3
NEBRASKA LIQUOR
CONTROL COMMISSION

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: Star City Hockey LLC

Premises information

Liquor License Number: 107228 Class Type I (if new application leave blank)

Premises Trade Name/DBA: Lincoln Stars

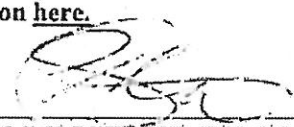
Premises Street Address: 1880 Transformation Dr.

City: Lincoln County: Lancaster Zip Code: 68508

Premises Phone Number: 402-474-7827

Premises Email address: adam@lincolnstars.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.


SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER
(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

RECEIVED
MAR 13 2017
Last Name: Micheletti First Name: Adam MI: J

Home Address: 6301 Kelsey Lane

City: Lincoln County: Lancaster Zip Code: 68516

Home Phone Number: 516-840-1990

Driver's License Number & State: NE

Social Security Number:

Date Of Birth: Place Of Birth: St. Louis

Email address: Adam@lincolnstars.com

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

Spouse's information

Spouses Last Name: Micheletti First Name: Rachel MI: A

Social Security Number:

Driver's License Number & State:

Date Of Birth: Place Of Birth: New Bedford, MA

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS
APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
St. Louis, MO	2006	2009			
Dubuque, IA	2009	2013			
Chicago, IL	2013	2016			
Lincoln, NE	2016				

RECEIVED

MAR 19 2017

MANAGER'S LAST TWO EMPLOYERS

NEBRASKA LIQUOR
CONTROL COMMISSION

BRASKA LIQUOR YEAR		NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
ROLO COMMISSION				
2010	2013	Dubuque Fighting Saints	Dan Lehv	651-895-2649
2013	2016	United States Hockey League	Bob Fallen	312-546-7310

I. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

☐ YES ☒ NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☐ YES ☒ NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

RECEIVED

*NLCC Training Certificate Issued:

RB-0072438

Name on Certificate:

Adam Micheletti

MAR 18 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Adam Micheletti	11/2016	Responsible Beverage

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:

5. Have you enclosed form 147 regarding fingerprints?



YES



NO

RECEIVED

PERSONAL OATH AND CONSENT OF INVESTIGATION

MAR 13 2017

NEBRASKA LIQUOR CONTROL COMMISSION
I, Adam Mitchell, being first duly sworn upon oath, deposes and states that the undersigned is the applicant and spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has NO interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

Signature of Manager Applicant

Signature of Spouse

ACKNOWLEDGEMENT

State of Nebraska

County of Lancaster

The foregoing instrument was acknowledged before me this

3-7-17

date

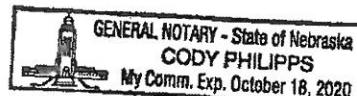
by

Adam Mitchell

NAME OF PERSON BEING ACKNOWLEDGED

Notary Public signature

Affix Seal



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**SPOUSAL AFFIDAVIT OF
NON PARTICIPATION INSERT**

NEBRASKA LIQUOR CONTROL COMMISSION
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PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

RECEIVED

MAR 13 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

RM I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will not have any interest, directly or indirectly in the operation of the business (§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices, represent myself as the owner or in any way participate in the day to day operations of this business in any capacity. The penalty guideline for violation of this affidavit is cancellation of the liquor license.

AM I acknowledge that I am the applicant of the non-participating spouse of the individual signing below. I understand that my spouse and I are responsible for compliance with the conditions set out above. If, it is determined that my spouse has violated (§53-125(13)) the commission may cancel or revoke the liquor license.

[Signature]
Signature of **NON-PARTICIPATING SPOUSE**

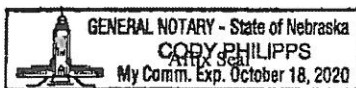
Rachel Micheletti
Print Name

State of Nebraska, County of Lancaster

The foregoing instrument was acknowledged before me
this 3-07-17 (date)

by Rachel Micheletti
Name of person acknowledged
(Individual signing document)

Cody Philipps
Notary Public Signature



[Signature]
Signature of **APPLICANT**

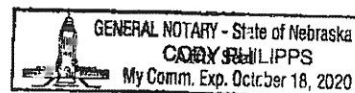
Adam Micheletti
Print Name

State of Nebraska, County of Lancaster

The foregoing instrument was acknowledged before me
this 3-7-17 (date)

by Adam Micheletti
Name of person acknowledged
(Individual signing document)

Cody Philipps
Notary Public Signature



In compliance with the ADA, this spousal affidavit of non participation is available in other formats for persons with disabilities.
A ten day advance period is requested in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

RECEIVED

MAR 13 2017

NEBRASKA LIQUOR
CONTROL COMMISSION
Office Use Only

Class:

License #:

Applicant Name: **Adam Micheletti**

(Corporation, LLC, Partnership or Individual)

Trade Name:

(Doing Business As)

(516) 840 - 1990

Phone Number

adam@lincolnstars.com

Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- See New Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Brochures".
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.
- Fee payment of **\$28.75 per person** must be made directly to the NSP;
You may submit the payment through the NSP PayPort online system at www.ne.gov/go/nsp
or checks made payable to NSP should be mailed directly to the following address:
The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521
- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
Include a list of names covered by your payment to insure proper application of payment.
- This completed form **MUST** be included with your Liquor License Application and/or Manager Application or Changes to: Corporate Officers or Stockholders, LLC Members, Partners or Addition of Spouse where new fingerprint cards are required (see New Application Requirement Guide).
- Fingerprints are not required for spouses that have no involvement with business - Spousal Affidavit of Non Participation (Form 116) is required in lieu of fingerprints.

Please complete information on the following pages for EACH person fingerprinted.



LINCOLN POLICE DEPARTMENT
575 South 10th Street Lincoln, NE 68508
402-441-7204 fax: 402-441-8492 lincoln.ne.gov

February 28, 2017

Mayor Beutler and City Council
City of Lincoln
City County Building
Lincoln, NE

Mayor Beutler and Members of the City Council:

An investigation has been made regarding the application of Red Robin International, Inc., dba Red Robin America's Gourmet Burgers & Spirits, 2707 Pine Lake Road, requesting that Kevin Drought be approved as the manager of the Class I-059829 liquor license.

Mr. Drought completed the required alcohol management training on February 19, 2017.

No areas of concern were found.

The application is included for your review.

If this application is approved, it should be with the understanding that it conforms to all the rules and regulations of Lincoln, Lancaster County and the State of Nebraska.

A handwritten signature in black ink, appearing to read 'Jeffrey J. Bliemeister'.

JEFFREY J. BLIEMEISTER, Chief of Police



A nationally accredited law enforcement agency



**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

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MAR 24 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: RED ROBIN INTERNATIONAL, INC

Premises information

Liquor License Number: 059829 Class Type I (if new application leave blank)

Premises Trade Name/DBA: RED ROBIN AMERICA'S GOURMET BURGERS & SPIRITS

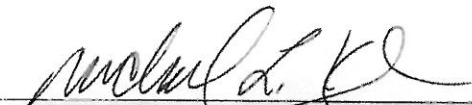
Premises Street Address: 2707 PINE LAKE ROAD

City: Lincoln County: LANCASTER Zip Code: 68516

Premises Phone Number: 402-421-3600

Premises Email address: licensing@redrobin.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.



SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

Last Name: DROUGHT First Name: KEVIN MI: S

Home Address: 2935 KATELYN LANE

City: LINCOLN County: LANCASTER Zip Code: 68516

Home Phone Number: 402-525-3591

Driver's License Number & State: _____

Social Security Number: _____

Date Of Birth: _____ Place Of Birth: CHEVERLY, MD, USA

Email address: KEVIN.DROUGHT@YAHOO.COM

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MAR 24 2017

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

NEBRASKA LIQUOR
CONTROL COMMISSION

Spouse's information

Spouses Last Name: DROUGHT First Name: BROOKE MI: N

Social Security Number: _____

Driver's License Number & State: _____

Date Of Birth: _____ Place Of Birth: LINCOLN, NE, USA

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS
APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
2935 LINCOLN, NE	2010	2017			
SHAWNEE, KS	2009	2010			
Pennsville, OH	2007	2009			
Middlebush, VA	2003	2007			

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2016 2017	PERSON	DAVID BARKLEY	303-846-6000
2015 2016	TP UNICORN	JEFF MORROW	402-432-3548

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

☐ YES ☒ NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition

RECEIVED

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☒ YES ☐ NO

IF YES, list the name of the premise(s):

GRANITE CITY FOOD & BEVERAGE, LINCOLN, NE

MAR 24 2017
NEBRASKA LIQUOR
CONTROL COMMISSION

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: 02/09/2017 Name on Certificate: Kevin S Drouot

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Kevin S Drouot	02/2017	United American Master Sommelier

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
Plas Romain, G.M.	2016 - Current	Lincoln, NE Kevin Drouot
Yowins Landon, G.M.	2015 - 2016	Lincoln, NE
Wendell, G.M.	2013 - 2015	Lincoln, NE
Granite City Food & Beverage, G.M.	2007 - 2013	NE, KS, MO, IL, OH
Finnness Rocky Mountain Lanes, G.M.	2005 - 2007	Richmond, VA
P.F. Chang's, Restaurant	2003 - 2007	AZ, VA
Metrom Lanes, G.M.	1994 - 2003	AZ, CA, OH, NE

5. Have you enclosed form 147 regarding fingerprints?

☒ YES ☐ NO

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MAR 24 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.



Signature of Manager Applicant



Signature of Spouse

ACKNOWLEDGEMENT

State of Nebraska

County of Lancaster

The foregoing instrument was acknowledged before me this

3/3/17

date

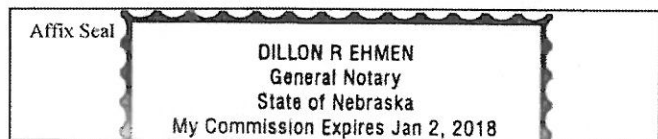
by

Kevin Drought

NAME OF PERSON BEING ACKNOWLEDGED



Notary Public signature



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

SPOUSAL AFFIDAVIT OF NON PARTICIPATION INSERT

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov

Office Use

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MAR 24 2017

NEBRASKA LIQUOR CONTROL COMMISSION

I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will have not have any interest, directly or indirectly in the operation or profit of the business (§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices or represent myself as the owner or in any way participate in the day to day operations of this business in any capacity. I understand my fingerprint will not be required; however, I am obligated to sign and disclose any information on all applications needed to process this application.



Signature of spouse asking for waiver
(Spouse of individual listed below)



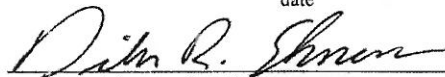
Printed name of spouse asking for waiver

State of Nebraska

County of Lancaster

3/10/17

date



Notary Public signature

The foregoing instrument was acknowledged before me this

by Brooke Drought

name of person acknowledged

Affix Seal

DILLON R EHMAN
General Notary
State of Nebraska

My Commission Expires Jan 2, 2018

I acknowledge that I am the spouse of the above listed individual. I understand that my spouse and I are responsible for compliance with the conditions set out above. If it is determined that the above individual has violated (§53-125(13)) the Commission may cancel or revoke the liquor license.



Signature of individual involved with application
(Spouse of individual listed above)



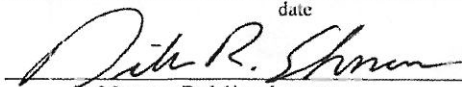
Printed name of applying individual

State of Nebraska

County of Lancaster

3/10/17

date



Notary Public signature

The foregoing instrument was acknowledged before me this

by Kevin Drought

name of person acknowledged

Affix Seal

DILLON R EHMAN
General Notary
State of Nebraska

My Commission Expires Jan 2, 2018

In compliance with the ADA, this spousal affidavit of non participation is available in other formats for persons with disabilities.
A ten day advance period is requested in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

DATE RECEIVED RECEIVED MAR 24 2017 Office Use Only NEBRASKA LIQUOR CONTROL COMMISSION	
Class:	License #:

Applicant Name: **Red Robin International, Inc.**

(Corporation, LLC, Partnership or Individual)

Trade Name: **Red Robin America's Gourmet Burgers & Spirits**

(Doing Business As)

(303) 846 - 6000

Phone Number

licensing@redrobin.com

Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- See Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Guidelines / Brochures". **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED PROCESSING FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE.**
- This completed form **MUST** be included with your Liquor License Application and/or Manager Application or changes to: Corporate Officers or Stockholders, LLC Members, Partners or Addition of Spouse where new fingerprint cards are required (see New Application Requirement Guide).
- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
Include a list of names covered by your payment to insure proper application of payment.
- Fee payment of **\$28.75 per person** must be made directly to the NSP;
It is recommended to make payment through the NSP PayPort online system at www.ne.gov/go/nsp
Or checks made payable to NSP should be mailed directly to the following address:
The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521
- Fingerprints are not required for spouses that have no involvement with business - Spousal Affidavit of Non Participation (Form 116) is required in lieu of fingerprints.
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.

Please complete information on the following pages for EACH person fingerprinted.



LINCOLN POLICE DEPARTMENT
575 South 10th Street Lincoln, NE 68508
402-441-7204 fax: 402-441-8492 lincoln.ne.gov

April 5, 2017

Mayor Beutler and City Council
City of Lincoln
City County Building
Lincoln, NE

Mayor Beutler and Members of the City Council:

An investigation has been made regarding the application of MVPZ & ME- Lincoln, LLC, dba BurgerFi, 300 Canopy Street #150, requesting that Joseph Holmes be approved as the manager of the Class I-114731 and Class E-114775 liquor licenses.

Mr. Holmes completed the required alcohol management training on January 12, 2017.

No areas of concern were found.

The application is included for your review.

If this application is approved, it should be with the understanding that it conforms to all the rules and regulations of Lincoln, Lancaster County and the State of Nebraska.

A handwritten signature in black ink, appearing to read "J. Bliemeister".

JEFFREY J. BLIEMEISTER, Chief of Police



A nationally accredited law enforcement agency



**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

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MAR 22 2017
NEBRASKA LIQUOR
CONTROL COMMISSION

FORM MUST BE COMPLETELY FILLED OUT IN ORDER FOR APPLICATION TO BE PROCESSED

MANAGER MUST:

- Complete all sections of the application. Be sure it is signed by a **member or corporate officer**, corporate officer or member must be an individual on file with the Liquor Control Commission
- Fingerprints are required. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application.
- Provide a copy of one of the following: US birth certificate, naturalization papers or current US passport (even if you have provided this before)
- Be a registered voter in the State of Nebraska, include a copy of voter card or print document from Secretary of State website with application

Spouse who **will not** participate in the business, spouse must:

- Complete the Spousal Affidavit of Non Participation Insert (must be notarized). The non-participating spouse completes the top half; the manager completes the bottom half. **Be sure to complete both halves of this form.**
- Need not answer question #1 of the application

Spouse who **will** participate in the business, the spouse must:

- Sign the application
- Fingerprints are required. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application.
- Provide a copy of one of the following: birth certificate, naturalization papers or current US passport (even if you have provided this before)
- Be a registered voter in the state of Nebraska, include a copy of voter card with application
- Spousal Affidavit of Non Participation Insert **not** required

BARCODE

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
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Office Use

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MAR 22 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: MVPZ & ME - Lincoln, LLC

Premises information

Liquor License Number: 114731 Class Type 1 (if new application leave blank)

Premises Trade Name/DBA: BurgerFi

Premises Street Address: 300 Canopy Street Suite 150

City: Lincoln County: Lancaster Zip Code: 68508

Premises Phone Number: 402 435-2747

Premises Email address: MVPZlincoln@gmail.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.


SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

Last Name: Holmes First Name: Joseph MI: M

Home Address: 215 S. Corner Blvd

City: Lincoln County: Lancaster Zip Code: 68510

Home Phone Number: 402-327-0928

Driver's License Number & State: _____

Social Security Number: _____

Date Of Birth: _____ Place Of Birth: Spain

Email address: jholmes9146@gmail.com

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MAR 22 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

Spouse's information

Spouses Last Name: Holmes First Name: JoAnne MI: M

Social Security Number: _____

Driver's License Number & State: _____

Date Of Birth: _____ Place Of Birth: Kansas City, MO.

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS
APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Lincoln, NE</u>	<u>1993</u>	<u>2016</u>			

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
10/14 6/15	Boston Market	Les	402-904-2124
3/02 9/14	Sonic Drive-In	Bruce	402-714-1773

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

☒ YES ☒ NO

If yes, please explain below or attach a separate page.

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MAR 22 2017
NEBRASKA LIQUOR
CONTROL COMMISSION

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition
Joseph Holmes	unknown		Tickets	

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☐ YES ☒ NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: _____ Name on Certificate: _____

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:

5. Have you enclosed form 147 regarding fingerprints?

☒ YES

☐ NO

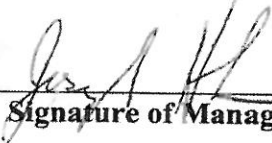
PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.



Signature of Manager Applicant

Signature of Spouse

ACKNOWLEDGEMENT

State of Nebraska


County of Lancaster The foregoing instrument was acknowledged before me this

20th day of March 2017
date

by

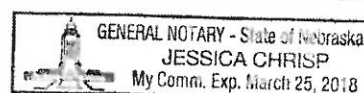
Joseph M Holmes

NAME OF PERSON BEING ACKNOWLEDGED



Notary Public signature

Affix Seal



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

DATE RECEIVED RECEIVED MAR 22 2017 Office Use Only NEBRASKA LIQUOR CONTROL COMMISSION	
Class: _____	License #: _____

Applicant Name: Joseph Holmes
(Corporation, LLC, Partnership or Individual)

Trade Name: BurgerFi
(Doing Business As)

(402) 435-2747
Phone Number

MVPZ lincoln@gmail.com
Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- See New Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Brochures".
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.
- Fee payment of ~~\$28.75~~ **per person** must be made directly to the NSP;
You may submit the payment through the NSP PayPort online system at www.ne.gov/go/nsp or checks made payable to NSP should be mailed directly to the following address:

\$45.25

The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521

- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
Include a list of names covered by your payment to insure proper application of payment.
- This completed form **MUST** be included with your Liquor License Application and/or Manager Application or Changes to: Corporate Officers or Stockholders, LLC Members, Partners or Addition of Spouse where new fingerprint cards are required (see New Application Requirement Guide).
- Fingerprints are not required for spouses that have no involvement with business - Spousal Affidavit of Non Participation (Form 116) is required in lieu of fingerprints.

Please complete information on the following pages for EACH person fingerprinted.

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

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MAR 22 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

**FORM MUST BE COMPLETELY FILLED OUT IN ORDER FOR APPLICATION TO BE
PROCESSED**

MANAGER MUST:

- Complete all sections of the application. Be sure it is signed by a **member or corporate officer**, corporate officer or member must be an individual on file with the Liquor Control Commission
- Fingerprints are required. See **form 147** for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application.
- Provide a copy of one of the following: US birth certificate, naturalization papers or current US passport (even if you have provided this before)
- Be a registered voter in the State of Nebraska, include a copy of voter card or print document from **Secretary of State** website with application

Spouse who **will not** participate in the business, **spouse must:**

- Complete the Spousal Affidavit of Non Participation Insert (must be notarized). The non-participating spouse completes the top half; the manager completes the bottom half. **Be sure to complete both halves of this form.**
- Need not answer question #1 of the application

Spouse who **will** participate in the business, the **spouse must:**

- Sign the application
- Fingerprints are required. See **form 147** for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application.
- Provide a copy of one of the following: birth certificate, naturalization papers or current US passport (even if you have provided this before)
- Be a registered voter in the state of Nebraska, include a copy of voter card with application
- Spousal Affidavit of Non Participation Insert **not** required

BARCODE

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

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APR 04 2017

**NEBRASKA LIQUOR
CONTROL COMMISSION**

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: MVPZ and ME - Lincoln, LLC

Premises information

Liquor License Number: 114775 Class Type E (if new application leave blank)

Premises Trade Name/DBA: BurgerFi

Premises Street Address: 300 Canopy St #150

City: Lincoln County: Lancaster Zip Code: 68508

Premises Phone Number: 402-435-2747

Premises Email address: mvpzlincoln@gmail.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.


SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER
(Faxed signatures are acceptable)

MANAGER APPLICATION
INSERT - FORM 3c

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

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Office Use

APR 04 2017

NEBRASKA LIQUOR
CONTROL COMMISSION

MUST BE:

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
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The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.



SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

Last Name: Holmes First Name: Joseph MI: M

Home Address: 215 S. Cotner Blvd

City: Lincoln County: Lancaster Zip Code: 68510

Home Phone Number: 402-327-0928

Driver's License Number & State: _____

Social Security Number: _____

Date Of Birth: _____ Place Of Birth: Spain

Email address: jholmes9146@gmail.com

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NEBRASKA LIQUOR
CONTROL COMMISSION

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

Spouse's information

Spouses Last Name: Holmes First Name: JoAnne MI: M

Social Security Number: _____

Driver's License Number & State: _____

Date Of Birth: _____ Place Of Birth: Kansas City, MO.

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS

APPLICANT

SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Lincoln, NE</u>	<u>1993</u>	<u>2016</u>			

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
10/14 6/15	Boston Market	Les	402-904-2124
3/02 9/14	Sonic Drive-In	Bruce	402-714-1773

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

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☒ YES ☒ NO

NEBRASKA LIQUOR
CONTROL COMMISSION

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition
Joseph Holmes	unknown		Tickets	

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☐ YES ☒ NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: _____ Name on Certificate: _____

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:

5. Have you enclosed form 147 regarding fingerprints?

☒ YES ☐ NO

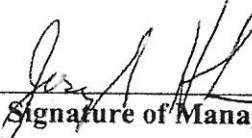
PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.


Signature of Manager Applicant

Signature of Spouse

ACKNOWLEDGEMENT

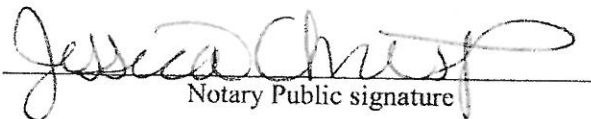
State of Nebraska

County of Lancaster

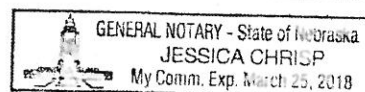
The foregoing instrument was acknowledged before me this

20th day of March 2017
date

by Joseph M Holmes
NAME OF PERSON BEING ACKNOWLEDGED


Notary Public signature

Affix Seal



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**SPOUSAL AFFIDAVIT OF
NON PARTICIPATION INSERT**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

☐ I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will not have any interest, directly or indirectly in the operation of the business (§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices, represent myself as the owner or **in any way participate in the day to day operations of this business in any capacity.** The penalty guideline for violation of this affidavit is cancellation of the liquor license.

☐ I acknowledge that I am the applicant of the non-participating spouse of the individual signing below. I understand that my spouse and I are responsible for compliance with the conditions set out above. If, it is determined that my spouse has violated (§53-125(13)) the commission may cancel or revoke the liquor license.

JoAnne Holmes
JoAnne Holmes
Signature of **NON-PARTICIPATING SPOUSE**

JoAnne Holmes
Print Name

Joseph Holmes
Joseph Holmes
Signature of **APPLICANT**

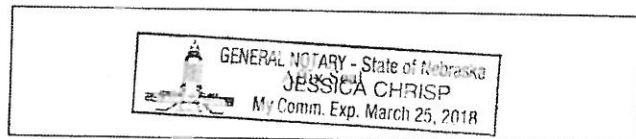
Joseph Holmes
Print Name

State of Nebraska, County of Lancaster

The foregoing instrument was acknowledged before me
this 20th day of March 2017 (date)

by JoAnne Holmes
Name of person acknowledged
(Individual signing document)

Jessica Chrisp
Notary Public Signature

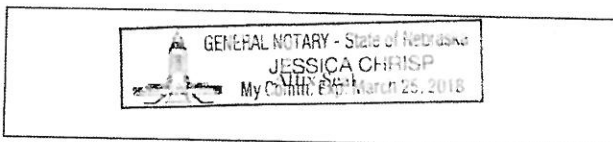


State of Nebraska, County of Lancaster

The foregoing instrument was acknowledged before me
this 20th day of March (date)

by Joseph Holmes
Name of person acknowledged
(Individual signing document)

Jessica Chrisp
Notary Public Signature



In compliance with the ADA, this spousal affidavit of non participation is available in other formats for persons with disabilities.
A ten day advance period is requested in writing to produce the alternate format.

**SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
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Website: www.lcc.nebraska.gov

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MAR 22 2017

OFFICE ONLY
NEBRASKA LIQUOR
CONTROL COMMISSION

Class:

License #:

Applicant Name: Joseph Holmes
(Corporation, LLC, Partnership or Individual)

Trade Name: BurgerFi
(Doing Business As)

(402) 435-2747
Phone Number

MVPZ lincoln@gmail.com
Contact E-mail Address

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- See New Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Brochures".
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices will be released to the applicants;
Fingerprint cards should be submitted with the application.
- Fee payment of ~~\$28.75~~ **per person** must be made directly to the NSP;
You may submit the payment through the NSP PayPort online system at www.ne.gov/go/nsp
or checks made payable to NSP should be mailed directly to the following address:

\$45.25

**The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521**

- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
Include a list of names covered by your payment to insure proper application of payment.
- This completed form **MUST** be included with your Liquor License Application and/or Manager Application or Changes to: Corporate Officers or Stockholders, LLC Members, Partners or Addition of Spouse where new fingerprint cards are required (see New Application Requirement Guide).
- Fingerprints are not required for spouses that have no involvement with business - Spousal Affidavit of Non Participation (Form 116) is required in lieu of fingerprints.

Please complete information on the following pages for EACH person fingerprinted.